

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room

Work/Action Meeting 6:00 p.m.

February 7, 2017

**AGENDA**

**Call to Order by Board President- – Open Public Meetings Act – Roll Call**

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**Flag Salute**

**SUPERINTENDENT'S REPORT**

- Budget Review
  - Curriculum and Instruction
  - Pupil Services
  - Technology
- Academic Program and Placement

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

**0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## **CORRESPONDENCE**

- R.H. email of 1/23/17

## **ADMINISTRATIVE REPORTS**

- 1.01 Enrollment and Drill Reports

## **MINUTES**

- 2.01 Motion to approve the Meeting Minutes January 17, 2017  
2.02 Motion to approve the Executive Meeting Minutes January 17, 2017

## **FINANCE/FACILITIES**

### **Committee Report**

Motion to adopt 3.01 – 3.04

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Anna Shinn		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 3.01 Motion to approve the **Bill List** for the period from **January 19, 2017** through **February 8, 2017** for a total amount of **\$1,354,939.31**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule February 7, 2017** for a total amount of **\$2,264.01**. (Attachment 3.02)
- 3.03 Motion to approve the Integrated Preschool Program tuition rate of \$375.00 per month for the 2017-2018 school year.
- 3.04 Motion to approve the following resolution:
- LET IT BE RESOLVED**, that effective March 1, 2017, pursuant to the provisions of N.J.S.A. 52:14-15h and Board Policy 6511 which will then be in effect, the Readington Township School District is authorized to institute electronic fund transfer for the transaction of net pay for all district employees via electronic fund transfer, including direct deposit, through the services provided by the Board's banking institution Investors Bank.
- BE IT FURTHER RESOLVED**, that the Business Office of the Readington Township School District is hereby instructed and required to maintain adequate documentation of the transactions so that said transactions may be audited as provided by law.
- Duly adopted by the Board of Education of the Readington Township School District at its meeting held on February 7, 2017, at which meeting a quorum was present.
- 3.05 Motion to accept an ExxonMobil Educational Alliance grant in the amount of \$500.00 for Holland Brook School to be used for a science and/or math related activity.
- 3.06 Motion to accept an ExxonMobil Volunteer grant in the amount of \$2000.00 for Holland Brook School to be used for Science and/or Math related activity.

- 3.07 Motion to adopt a resolution to participate in a joint transportation agreement with the Warren County Special Services School District to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations for the 2017-18 School Year. (Attachment 3.07)
- 3.08 Motion to approve an expansion to the Readington Recreation Summer camp 2017 program to include 6th - 8th graders which will include various transportation trips. (Attachment 3.08)
- 3.09 Motion to adopt the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED DECEMBER 14, 2006

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY** as follows:

**Section 1.** The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on March 28, 2017 in The Record, in the form and at the time required by N.J.S.A. 18A:24-61.4.

**Section 2.** This resolution shall take effect immediately.

#### **EXHIBIT A**

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS, SERIES 2006 DATED DECEMBER 14, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$10,000,000, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,800,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING

**WHEREAS**, on December 14, 2006, The Board of Education of the Township of Readington in the County of Hunterdon, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$10,000,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2006 dated December 14, 2006 (the "2006 Refunding School Bonds"); and

**WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$9,485,000 aggregate principal amount of the outstanding 2006 Refunding School Bonds maturing on or after July 15, 2018 (the “Refunded Bonds”); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$9,800,000 (the “Refunding School Bonds”), in one or more series of Bonds, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The Board is hereby authorized to refund all or a portion of the \$9,485,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on or after July 15, 2018.

**Section 2.** In order to finance the cost of the purposes set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$9,800,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, which Refunding School Bonds may be issued in one or more multiple series.

**Section 3.** An aggregate amount not exceeding \$125,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance for the Refunding School Bonds, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

**Section 4.** The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District (“net” meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt

service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

**Section 5.** The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Readington, in the County of Hunterdon, State of New Jersey (the "Township") and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Township is increased by \$315,000 as a result of the authorization of the Refunding School Bonds.

**Section 6.** The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

**Section 7.** This Refunding Bond Ordinance shall take effect upon final adoption hereof.

- 3.10 Motion to approve the the Superintendent's recommendation and allow the use of Holland Brook school for Hunterdon County EdTech Fest on August 16, 2017 at no cost.

**EDUCATION/TECHNOLOGY**

**Committee Report**

Motion to adopt 4.01 - 4.06

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Anna Shinn		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 4.01 Motion to approve a tuition agreement with Delaware Township School District sending one student to Readington Township for the 2016-17 School Year at an annual tuition rate of \$15,720.00.
- 4.02 Motion to approve honorarium payments to the following presenters for staff development training to be provided on the In-Service Day scheduled for February 17, 2017 (to be paid via NCLB funds 2016-2017).

<b>Presenter</b>	<b>Session</b>	<b>Amount</b>
Alison Levine	Yoga Tune-Up/A Life in Balance	\$50.00
Dr. Darren Orr	Release Stress to Heal and Find Peace	\$50.00
Dr. Jodi Dinnerman	Understanding & Managing Teacher Stress	\$50.00
Janet Yarka	Pilates	\$50.00
Jeanie Franco	Zumba	\$50.00
Kimberly Zupko	Yoga Tune-Up/A Life in Balance	\$50.00

- 4.03 Motion to approve home instruction for student H-166 effective January 16, 2017 through February 24, 2017. Duration will be approximately 6 weeks. Services provided by High Focus Center, Branchburg, NJ at a rate of \$30.00 per hour.
- 4.04 Motion to approve a field trip to TGI Fridays in Bridgewater, NJ, on February 8, 2017 for Life Skills students. (This trip replaces the previously approved trip to Friendly's in Somerville, now out of business.)
- 4.05 Motion to approve a Home Instruction extension for student H-165 from February 2, 2017 through April 1, 2017
- 4.06 Motion to approve a Pre-School walking trip to the Three Bridges post office on February 10, 2017.

4.07 Motion to approve the following fundraiser:

<b>Fundraiser</b>	<b>School</b>	<b>Date</b>	<b>Recipient of Funds</b>
Spring Car Wash	RMS	Saturday, May 6, 2017	Readington Athletic Booster Club

4.08 Motion to approve Kayla Bernadette Nugent to shadow Occupational Therapist Kelly Marella for one day in preparation for upcoming coursework at Seton Hall University.

4.09 Motion to accept the Superintendent's recommendation and approve the following Students to complete a Spring 2017 Practicum as part of their pre-service requirement to student teaching and education program in the Readington Township School District as follows:

<b><u>Student Observer Name/School</u></b>	<b><u>Cooperating Teacher and/or School</u></b>
Megan Reilly/TCNJ CJ Stutera/TCNJ	Mrs. Lori Dribbon/HBS
Victoria Weniger/TCNJ	Mr. Jack Hasselbring/RMS
Anna Lilley/Liberty University	Pre-school classes/TBS (not to exceed 5 hours)

4.10 Motion to approve the updated list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2016-2017 school year. (Attachment 4.10)

4.11 Motion to approve a field trip to the Mayo Performing Arts Center in Morristown, NJ, on April 25, 2017 for Three Bridges School Grade 2 students. (This trip replaces the previously approved trip to the RVCC Theater.)

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 - 5.08

**Motion:**

**Second:**

**Roll Call Vote:**



**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Anna Shinn		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Laura Simon		Cheryl Filler	

5.01 Motion to accept the following resignation:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Bernard Karmondi	Custodian 70-05-D5/apl	February 7, 2017

5.02 Motion to approve for employee #5326 to be granted unpaid leave of absence for February 22, 23, and 24, 2017.

5.03 Motion to approve an unpaid leave of absence for employee #6016 from January 24, 2017 through April 18, 2017.

5.04 Motion to accept the Superintendent's recommendation terminating employee #6512 in accordance with the 60 day termination clause of the employee's contract effective April 7, 2017.

5.05 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating workshops on the February 17, 2017 Inservice Day:

<b>Teacher/Facilitator</b>	<b>Session</b>	<b>Prep Time</b>	<b>Amount</b>
Bengels, Emily	Vocabulary Development Activities	1.5 hours	\$45.00
Birmingham, Denise	Get them Moving!	1.5 hours	\$45.00
Crielly, Christine	Mindfulness	1.5 hours	\$45.00
Dauernheim, Kristi	Reading and Writing Workshops	3.0 hours	\$90.00
Dauernheim, Kristi	Primary Make & Take - Math Daily 5	3.0 hours	\$90.00

Fitzgerald, Tracy	Be Creative	6.0 hours	\$180.00
Gibbons, Heather	Google Teacher Forms	6.0 hours	\$180.00
Haberkern, Ann	DE Streaming	1.5 hours	\$45.00
Heller, Jen	Project Read	1.5 hours	\$45.00
Hendershot, Carey-Anne	Big Ideas Math Online Assessments	3.0 hours	\$90.00
Kovacs, Linda	Makey Makey	3.0 hours	\$90.00
Krayem, Michele	NGSS Share-Out Grade 4	3.0 hours	\$90.00
Krial, Sherry	Introduction to SymbalooEDU	3.0 hours	\$90.00
Krial, Sherry	Google Classroom	1.5 hours	\$45.00
Krial, Sherry	Google Drive Organizational Tips	3.0 hours	\$90.00
Krial, Sherry	Google Forms and Quizzes	1.5 hours	\$45.00
Kwiatkowski-Belt, Donna	NGSS Share-Out Grade 2	3.0 hours	\$90.00
Lewis, Christine	NGSS Share-Out Grade 3	3.0 hours	\$90.00
MacDade, Kathryn	Teach Like A Pirate	1.5 hours	\$45.00
Mielke, Michelle	NGSS Share-Out Grade 1	3.0 hours	\$90.00
Nabozny, Jill	STEM Resources K-5	3.0 hours	\$90.00
Petersen, Lora	What is Coding?	3.0 hours	\$90.00
Rehrig, Jodi	"Flipping" Over Math Tutorials	1.5 hours	\$45.00
Reilly, Linda	SMART Notebook: Creating Collaborating	3.0 hours	\$90.00
Riess, Linda	NGSS Share-Out Grade 5	3.0 hours	\$90.00
Riess, Linda	SMART Notebook: Creating Collaborating	3.0 hours	\$90.00
Roarty, Ann	Google Teacher Forms	6.0 hours	\$180.00
Schlosser, Arlene	NGSS Share-Out Kindergarten	3.0 hours	\$90.00
Singer, Stephanie	Makerspace District Articulation	3.0 hours	\$90.00

Tumolo, Anthony	Mindfulness	1.5 hours	\$45.00
Winter, Maria	Blended Learning: Using Edmodo	3.0 hours	\$90.00

- 5.06 Motion to approve the following teachers (Sharon Rickman, Meagan Menza & Emily Bengels) to provide home instruction for student H-165 at a rate of \$30.00 per hour.
- 5.07 Motion to approve Nancy Hara (RMS) 45 additional minutes a week at her contractual rate to provide in-class academic support.
- 5.08 Motion to approve Debra Nazarro to be paid at her contractual rate for being the nurse at the DI Jam on February 24, 2017 (rain date is March 3, 2017).
- 5.09 Motion to approve the 2017-2018 Holiday Schedules for Custodians/Maintenance, Secretaries, Administrators, and Technology Staff. (Attachment 5.09)
- 5.10 Motion to approve the following salary increases in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide.

<b>Employee Name</b>	<b>School</b>	<b>Effective Date</b>	<b>From Step</b>	<b>Salary</b>	<b>To Step</b>	<b>Revised Salary</b>	<b>Increase</b>
Mary McGivney	RMS	3/1/2017	BA+15 Step 17	\$73,170	MA Step 17	\$76,770	\$3,600 prorated
Yolanda Lima	RMS	3/1/2017	BA Step 14	\$64,985	MA Step 14	\$70,185	\$5,200 prorated

- 5.11 Motion to approve for employee #1970 to be granted an unpaid leave of absence from March 22 to March 27, 2017 (4 days). (Attachment 5.11)

5.12 Motion to approve the following HBS club and club advisors for the 2016-2017 school year:

<b>Club</b>	<b>Advisors</b>	<b>Stipend</b>
Spring Sports Club	Jonathan Nakonechy	\$355.75
	Carrie Sivo	\$355.75

**COMMUNICATIONS**

**Committee Report**

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

<b>Christopher Allen</b>		<b>Wayne Doran</b>		<b>Ray Egbert</b>	
<b>Cheryl Filler</b>		<b>Melissa Szanto</b>		<b>Thomas Wallace</b>	
<b>Eric Zwerling</b>		<b>Anna Shinn</b>		<b>Laura Simon</b>	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss RTEA negotiations for approximately 30 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

**RETURN TO PUBLIC SESSION**

**ADJOURNMENT**

Motion to Adjourn at \_\_\_\_\_

**Motion:**

**Second:**

**Vote:**