

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room  
Regular Meeting 6:00 p.m.  
February 6, 2018

**AGENDA**

**Call to Order by Board President – Open Public Meetings Act – Roll Call**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**Flag Salute**

**SUPERINTENDENT'S REPORT**

- January HIB Report
- Jodi Bettermann recognized for grant received from Sustainable Jersey Schools.
- Donald Schuyler, Marci Cole and Raymond Cree recognized.
- RMS Discipline Report November 15, 2017 – January 31, 2018.
- 2018-19 Calendar Review
- Budget Review
  - Curriculum and Instruction
  - Pupil Services
  - Technology

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

**0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing

members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## **CORRESPONDENCE**

- A.D email

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 – 1.02

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 January 2018 Enrollment and Drill Reports

1.02 Motion to accept the following HIB reports and affirm the Superintendent's decision on the following cases:

<b>School</b>	<b>Date</b>	<b>Findings of Harassment, Intimidation or Bullying</b>
HBS	12/11/2017	Yes

## MINUTES

Motion to adopt 2.01 - 2.06

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 2.01 Motion to approve the Meeting Minutes January 16, 2018.
- 2.02 Motion to approve the Executive Minutes January 16, 2018.
- 2.03 Motion to approve the Special Meeting Minutes January 23, 2018.
- 2.04 Motion to approve the Special Meeting Minutes January 25, 2018.
- 2.05 Motion to approve the Executive Minutes January 23, 2018.
- 2.06 Motion to approve the Executive Minutes January 25, 2018.

## FINANCE/FACILITIES

### **Committee Report**

Motion to adopt 3.01 – 3.06

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 3.01 Motion to approve the **Bill List** for the period from **January 18, 2018** through **February 7, 2018** for a total amount of **\$ 261,890.49**.  
(Attachment 3.01)
- 3.02 Motion to ratify the **Payroll** for the period from **January 30, 2018** for a total amount of **\$973,600.77**.

- 3.03 Motion to approve **District Travel Schedule February 6, 2018** for a total amount of **\$2,985.13**. (Attachment 3.03)
- 3.04 Motion to approve the following revised **Account Transfers** for **January 1, 2018 through January 31, 2018**. (Attachment 3.04 - 3.04a)
- 3.05 Motion to approve the Special Education Medicaid Initiative Corrective Action Plan for the 2016-17 school year. (Attachment 3.05)
- 3.06 Motion to approve the attached Department of Agriculture Child Nutrition audit findings and the corrective action plan for the 2016-17 school year (Attachment 3.06)

**EDUCATION/TECHNOLOGY**

**Committee Report**

Motion to adopt 4.01 – 4.07

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to accept the Superintendent’s recommendation and approve the revised calendar for the 2017-18 school year. (Attachment 4.01)
- 4.02 Motion to accept a \$10,000 grant from the 2017 Sustainable Jersey grants cycle funded by the Gardinier Environmental Fund. The grant will be used for small wireless devices which will provide information on use of electricity inside each building.
- 4.03 Motion to ratify the approval home instruction for student H-169 from December 11, 2017 through February 11, 2018.

- 4.04 Motion to ratify the approval a home instruction extension for student H-165 from January 3, 2018 through January 31, 2018.
- 4.05 Motion to amend motion 4.06 from the January 16, 2018 agenda to ratify the approval of home instruction for student H-170 effective December 7, 2017 through January 22, 2018.
- 4.06 Motion to ratify the approval Dr. Nancy Erb, Clinical Social worker/Therapist to attend an IEP Meeting for student: S-080 @ a rate of \$160.00 per hour.
- 4.07 Motion to adopt the following curriculum: (Attachments 4.07)

<b>Curriculum</b>
Social Studies Curriculum Grade 4

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 – 5.14

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to ratify the approval of Lisa Painter as a substitute home instructor for H - 172, on an as needed basis between January 16 – February 19, 2018, at a rate of \$30/hour, not to exceed 10 hours per week, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.02 Motion to ratify the approval for the following teachers, Denise Birmingham, Stacy Skene and Allison Lovering, to provide 5 hours per week of home instruction collectively at a rate of \$30.00 per hour for student H-169 from December 11, 2017 through February 11, 2018 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.03 Motion to ratify the approval for Emily Bengels & Denise Birmingham to continue home instruction for student H-165 from January 3, 2018 through January 31, 2018 for 10 hours per week collectively at a rate of \$30.00 per hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.04 Motion to amend motion 5.02 from the January 16, 2018 agenda to ratify the approval for Christine Lewis to provide home instruction for student H-170 effective December 7, 2017 through January 22, 2018 for 10 hours per week at \$30.00 per hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.05 Motion to accept the Superintendent’s recommendation and extend Amalia Kanaras as Leave Replacement Teacher to February 23, 2018, and approve transition day, February 26, 2018 at a daily rate of \$269.05 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.06 Motion to accept the Superintendent’s recommendation and approve the following Leave Replacement appointment:

Name	Position	Salary/Step	Effective Dates
Amalia Kanaras	Teacher/Enrichment Leave Replacement Teacher (WHS) 20-04-D2/adq (Non-Tenure track)	Substitute rate for the first 20 consecutive days, BA, Step 1 per diem rate thereafter	4/9/2018 – 6/30/2018

Salary to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.07 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teacher /Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Kelly McCurry	Teacher/Aide
Megan Drew	Teacher/Aide

- 5.08 Motion to approve the following salary increases (Salaries to be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association) in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide.

Employee Name	School	Effective Date	From Step	*Salary	To Step	Revised Salary	Increase
Stacey Skene	RMS	3/01/2018	BA+15 Step 9	\$58,860	MA Step 9	\$62,460	\$3,600
Jennelle Barbiche -Dahler	RMS	3/01/2018	BA+15 Step 8	\$57,960	MA Step 8	\$61,560	\$3,600

\* Salary until the conclusion of negotiations between the Readington Board of Education and the Readington Township Education Association.

- 5.09 Motion to amend motion 5.03 on the January 2, 2018 agenda and accept the appointment of Catherine Patrick as a Grade 5 teacher at Holland Brook School (20-02-D2/abv), \$55,410/BA+15 Step 1 effective on February 12, 2018 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.10 Motion to approve Sherry Krial as Summer Enrichment Coordinator for Summer 2018 at a stipend of \$4,000 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.11 Motion to approve Allison Lovering as Summer Sports Camp Coordinator at a rate of \$40 per hour, not to exceed 20 hours to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.12 Motion to approve Jill Nabozny as a TBS chaperone for the Science Fair, 4 hours at \$25 per hour for a total of \$100 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.13 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating workshops on the February 16, 2018 In-service Day, stipends to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>Teacher</b>	<b>Session</b>	<b>Prep Time</b>	<b>Amount</b>
Bellew, Cheryl	Online Rubric Grading with Google Classroom	1.5	\$45.00
Bengels, Emily	Technology in the WL Classroom	1.5	\$45.00
Bengels, Emily	Teaching Touch Topics – Holocaust Education	1.5	\$45.00
Berkin, April	Discover Lab Connections	1.5	\$45.00
Calamito, Courtney	Facilitating Running Records	1.5	\$45.00
Connelly, Adam	Hello My Name is Safe Space	1.5	\$45.00
Cooney, Michael	Understanding Behavior	1.5	\$45.00
Coyle, Mary	Paint Like a Pro	3.0	\$90.00
Greenberg, Lauren	Tech Tools: Read & Write, Kami and Equatio	1.5	\$45.00
Grocholske, Megan	Classkick Tutorial	1.5	\$45.00
Heller, Jen	Framing Your Thoughts	1.5	\$45.00
Hengst, Filomena	Using Models to Show Natural Phenomena	1.5	\$45.00
Kovacs, Linda	Discover Lab Connections	1.5	\$45.00
Krial, Sherry	Google Drive Organization	3.0	\$90.00
Krial, Sherry	Google Drawings	1.5	\$45.00
Krial, Sherry	Creating a Google Site	1.5	\$45.00
Lopes-Shreiber, Zelia	It All Starts with Food	1.5	\$45.00
Patti, Monique	Effective Communication with Parents	1.5	\$45.00
Roarty, Ann	How to Work with ADHD Students Grades K-8	1.5	\$45.00
Shashkewych, Vera	It All Starts with Food	1.5	\$45.00
Singer, Stephanie	Noodling Around	1.5	\$45.00
Singer, Stephanie	Turnkey Harvard	1.5	\$45.00
Tumolo, Anthony	Mindfulness Grades 6-8	1.5	\$45.00
Tumolo, Anthony	Digital Citizenship Grades 6-8	1.5	\$45.00
Tumolo, Anthony	Digital Citizenship Grades K-5	1.5	\$45.00
Tumolo, Anthony	Yoga	1.5	\$45.00
Weintraub, Leslie	Using Models to Show Natural Phenomena	1.5	\$45.00
Zanardi, Valerie	Tomes and Tea	1.5	\$45.00

- 5.14 Motion to approve honorarium payments to the following presenters for staff development training to be provided on the In-Service Day scheduled for February 16, 2018:

<b>Presenter</b>	<b>Session</b>	<b>Amount</b>
Marks, Mara	Zumba	\$50.00



Palladino, Liz	Kickboxing	\$50.00
Rollero, Janet	Healthy U - Food	\$50.00
Kolin, Tiffany	Understanding Eating Disorders	\$50.00

**COMMUNICATIONS**

**Committee Report**

Motion to adopt 6.01 – 6.03

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

6.01 Motion to accept the Superintendent’s recommendation to approve for second reading and adopt the following policies:

- Policy 3211 - Code of Ethics
- Policy 5600 - Student Discipline/Code of Conduct
- Policy 7130 - School Closing
- Policy 7461 - District Sustainability Policy

6.02 Motion to approve the following policies and regulations for first reading:

- Policy 3437 - Military Leave
- Policy 4437 - Military Leave
- Regulation 7101 - Educational Adequacy of Capital Projects
- Policy 7425 - Lead Testing of Water in Schools
- Policy 7440 - School District Security
- Regulation 7440 - School District Security

6.03 Motion to accept the amended Job description: Summer Enrichment Program Coordinator.  
(Attachment 6.03)

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for discussing Superintendent Search and RTEA negotiations for approximately 30 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

**RETURN TO PUBLIC SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**ADJOURNMENT**

**Motion to Adjourn at -----**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	