

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work Session Meeting 6:00 p.m.
February 2, 2016

AGENDA

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

Flag Salute

SUPERINTENDENT’S REPORT

- Referendum

BUDGET WORKSESSION

- Budget Reviews
 - o Curriculum and staff Development
 - o Pupil Services
 - o Technology

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.

2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

L.B. email

ADMINISTRATIVE REPORTS

MINUTES

- 2.01 Motion to approve the Minutes January 19, 2016.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.03

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Anna Shinn		Melissa Szanto	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 3.01 Motion to approve the **Bill List** for the period from **January 19, 2016** through **February 2, 2016** for a total amount of **\$1,445,871.53**. (Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule February 2, 2016** for a total amount of **\$2,590.04** (Attachment 3.02)

- 3.03 Motion to approve **Account Transfers** for **January 1, 2016** through **January 28, 2016**. (Attachment 3.03-3.03a)

- 3.05 Motion to approve the 2016-2017 holiday schedules for custodians/maintenance, secretaries, administrators, and technology staff.

- 3.06 Motion to approve the following construction change orders:

RMS Science Classroom Renovations	General Repair Allowance		\$5,000.00
19-4350-050-15-1000			
Drill Construction Company			
CO-01	Relocation of HVAC Return Vents	\$1,854.08	
CO-02	Install Aluminum corner pieces	\$500.00	
CO-03	General Allowance credit for unused contract allowance	(\$2,645.92)	

- 3.07 Motion to accept a Sustainable Jersey Grant funded by the Gardinier Environmental Fund in the amount of \$10,000 to fund the district's establishment of a Mobile Energy Lab.

- 3.08 In accordance with the passage of the referendum approved by the Readington Township voters on January 26, 2016 the Readington Township Board of Education hereby approved transfer of \$1,068,000 from the district's Capital Reserve Account to Fund 30 for the purposes of replacing steps at Readington Middles School and Three Bridges School and repaving of the driveway and lots at Holland Brook School and Readington Middle School.

EDUCATION/TECHNOLOGY

Committee Report

4.01 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Sixth Grade Read-a-Thon	RMS	February 26, 2016	St. Hubert's Animal Welfare Center, North Branch
Readington Music Department Recital	RMS	March 18, 2016	RMS Student Activity Account – Defray cost of Music Festival Trip to Hershey Park

4.02 Motion to approve Victoria DeStefano to observe for 20 hours at RMS as part of her pre-service teaching requirements through Drew University.

4.03 Motion to approve home instruction for student H-161 effective February 3, 2016.

4.04 Motion to approve a home instruction extension for student H-156 through February 29, 2016.

PERSONNEL

Committee Report

5.01 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Lorraine Powell	Special Education Aide (WHS 30-04-D3/alu)	January 29, 2016
Alicia Mitrow	Spanish Teacher (RMS 20-01-D2/af)	June 30, 2016
Amie Ostmann	Special Education Aide (WHS 30-04-D3/ayq)	February 5, 2016

5.02 Motion to accept the Superintendent's recommendation and approve Linda Rakowitz and Deanna Simonetti as Summer Enrichment Coordinators at a stipend rate of \$2,000 each not to exceed \$4,000 total.

5.03 Motion to approve the superintendent's recommendation and appoint Ed Dubroski and Paul Yunos to serve as Co-Coordiators of the Summer Sports Camp 2016, to be paid at the rate of \$40/hour, not to exceed 10 hours each (\$400 each).

5.04 Motion to approve the following mentors for the 2015-2016 school year as follows:

New Staff Member	Mentor	Term
Murphy, Jonathan/RMS	Barbiche-Dahler, Jennelle	4 Weeks
Stewart, Alison/HBS	Kovacs, Linda	23 Weeks (.5)

5.05 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers as of February 2016.

Michele Adamitis	Transfer From: To:	30-02-D3/awd 30-04-D3/ayq	HBS Instructional Aide WHS Instructional Aide
	Delete	30-02-D3/awd	HBS Instructional Aide
Kimberly Pfauth	Transfer From: To:	30-03-D3/avm 30-03-D3/avl	TBS .5 Instructional Aide TBS 1.0 Instructional Aide

5.06 Motion to approve a sidebar agreement with the RTEA approving payment of \$1,000 to Tracey Fitzgerald for her contributions in painting a mural at Readington Middle School.

5.07 Motion to approve the following teachers to provide home instruction for student H-161 at a rate of \$30.00 per hour for a total of 10 hours per week, cumulative – Colleen Ogden, Jennifer Heller, Katie Van Why, Marylou Gillikin.

COMMUNICATIONS
Committee Report

6.01 Motion to accept the Superintendent's recommendation and approve for first reading the following Policies and Regulations:

- Policy and Regulation 1240 Evaluation of Superintendent
- Policy and Regulation 3221 Evaluation of Teachers
- Policy and Regulation 3222 Evaluation of Staff Members, Excluding Principals, VP, and Administrators
- Policy and Regulation 3223 Evaluation of Administrators, Excluding Principals, VP, and Assistant Principals
- Policy and Regulation 3224 Evaluation of Principals, VP, and Assistant Principals

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at _____

Motion:

Second:

Vote: