

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual/In-Person Available at Holland Brook School  
Regular Meeting 6:00 p.m.  
October 11, 2022

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on Tuesday, October 11, 2022 at 6:00 p.m. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID: [meet.google.com/cqw-hfcg-bpk](https://meet.google.com/cqw-hfcg-bpk) or joining by phone: (US)+1 240-794-4075 PIN: 233 156 042#  
The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mr. Wallace\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Health Curriculum
- NJSLA Assessment Results

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

### **V. BOARD GOALS 2022-2023 DRAFT**

**VI. CORRESPONDENCE**

- Email A.D - Cell Tower
- Email D.F. - Follow Up
- Email D.L. - Candidate Night
- Email R.A. - Health Curriculum
- Email K.D. - Health Curriculum
- Email S.C. - Homework
- Email M.W. - Health Curriculum
- Email D.P. - Thursday's Meeting
- Email L.S. - Curriculum
- Email N.E. - Health Curriculum
- Email A.A. - Health Curriculum
- Email D.W. - Health Curriculum

**VII. BOARD ACTION**

**A. APPROVAL OF ADMINISTRATIVE REPORTS**

1. Motion to adopt 1.01 - 1.02  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_
- 1.01 Enrollment and Drill Reports September 2022  
(Attachment 1.01)
- 1.02 Motion to approve District Goals for the 2022-2023 School year.  
(Attachment 1.02)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**B. APPROVAL OF MINUTES**

2. Motion to adopt 2.01 - 2.02  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 2.01 Motion to approve the Meeting Minutes September 13, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes September 13, 2022.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**A. FINANCE/FACILITIES**

**Committee Report**

3. Motion to adopt 3.01 - 3.11  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 3.01 Motion to approve the **Bill List** for the period from **September 15, 2022 through October 12, 2022** for a total amount of **\$3,230,119.08**.  
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 11, 2022** for a total amount of **\$8,809.91**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **August 2022** for a total amount of **\$951,904.60**.  
(Attachment 3.03)

- 3.04 Motion to ratify and approve the following **Account Transfers for August 1, 2022 through August 31, 2022.**  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for August 1, 2022 through August 31, 2022.**  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: August 31, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of August 31, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2022.  
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

**WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached.

(Attachment 3.07)

- 3.08 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2022-2023 school year.

(Attachment 3.08)

- 3.09 **WHEREAS**, the Readington Township Board of Education (Board) installed solar arrays at three of its four buildings through a power purchase agreement (PPA) with no impact to the tax levy during the 2017-2018 school year; and

**WHEREAS**, the Board has saved money on utilities as a result of the installation of the existing solar array keeping with its objective of being financially responsible to the taxpayers, provided students and the community with real-life learning opportunities, and reduced its overall carbon footprint; and

**WHEREAS**, the Board desires to expand its existing solar array in conformity with sustainability practices and policies adopted; and

**WHEREAS**, at its board meeting on June 8, 2022, the Board appointed Settembrino Architects as its architect of record under a professional service appointment pursuant to the provisions of N.J.S.A. 18A:18A-5, and is satisfied with prior services rendered relating to construction as part of this annual appointment; and

**NOW THEREFORE BE IT RESOLVED**, the Board approves Settembrino Architect to conduct a feasibility

study inclusive of a financial analysis for a solar array expansion project through a power purchase agreement based on terms in the attached proposal; and

**FURTHER BE IT RESOLVED**, the Board approves the withdrawal of at minimum as per attachment to conduct a base feasibility study, but depending on the final scope design, not to exceed as per attachment from capital reserves effective immediately for architectural, engineering and consultant services relating to this feasibility study; and

**FURTHER, BE IT RESOLVED**, the Board hereby authorizes the Business Administrator with Settembrino Architects to amend the district's long range facility plan as filed with the State of New Jersey to include a solar expansion project for potential future construction and submit all necessary paperwork to the State of New Jersey to effectuate such.

(Attachment 3.09)

3.10 Motion to approve a parental transportation contract not to exceed the amount of \$20,000.00 pending approval of the Executive County Superintendent for student #587836 for the 2022-2023 school year.

3.11 Motion to approve the 2022-2023 M-1 and Comprehensive Maintenance Plan.  
(Attachment 3.11)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**B. EDUCATION/TECHNOLOGY  
Committee Report**

4. Motion to adopt 4.01 - 4.05  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_

4.01 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Jackie Ganguzza	The College of New Jersey Observation/Tutor	Holland Brook School Olivia Vliet Orłowski	Fall Semester 2022
Marybeth Heater	Raritan Valley Community College Observation	Three Bridges School Jenna Nagel	Fall Semester 2022
Maria Kuroski	Grand Canyon University Student Teacher	Three Bridges School Lisa O'Connor	March 9, 2023 - May 3, 2023
Emily Matos	Raritan Valley Community College Observation	Holland Brook School Kelly Neuberger & Ann Haberkern	Fall Semester 2022
Michael Mealey	Kean University Observation	Readington Middle School PE Teachers and Coaches	Fall Semester 2022

4.02 Motion to adopt the following curriculum for the 2022-2023 school year:  
(Attachments 4.02-4.02f)

CURRICULUM
Health Grades K-2
Health Grades 3-5

Health Grades 6-8
Physical Education Grades K-2
Physical Education Grades 3-5
Physical Education Grades 6-8
Sustainability Integration Grades K-8

4.03 Motion to replace the Three Bridges School Preschool field trip to Melick's Farm to the following:

GROUP GRADE	TRIP	LOCATION	APPROXIMATE COST TO PARENT
Preschool	Readington River Buffalo Farm	Flemington, NJ	\$8.00 (same cost)

4.04 Motion to approve and accept Supply Chain Assistance funding for cafeteria program in amount of \$26,784.29 for 2022-2023 school year.

4.05 Motion to adopt the following fundraiser for the 2022-2023 school year:

NAME	FUNDRAISER	RECIPIENT
Halloween Bash	Dance/Bake Sale	Student Council State Charity, Grow-a-Row, RMS Student Council

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**C. PERSONNEL  
 Committee Report**

5. Motion to adopt 5.01 - 5.14  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

5.01 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aide/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Edward Nagle	Substitute Bus Driver
Michele Brueggeman	Substitute Teacher/Aide
Maureen Garafola	Substitute Teacher/Aide
Noha Aboushanb	Substitute Aide
Dana Cerenak	Substitute Teacher/Aide
Linda Cuccaro	Substitute Teacher/Aide

Paula Obenauer	Substitute Teacher/Aide
Joy Imagie	Substitute Teacher/Aide
Yolanda Charles	Substitute Teacher/Aide
Nicole Lepinski	Substitute Secretary/Clerk
Katie DaQuisto	Substitute Teacher

- 5.02 Motion to approve an extension for Anthony Tumolo as Acting Principal of Three Bridges School from October 1, 2022 to tentatively October 14, 2022 at a monthly stipend of \$1,100.00, (prorated).
- 5.03 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers facilitating 2022 Fall Teacher Academy Sessions. (Attachment 5.03)
- 5.04 Motion to accept the Superintendent's recommendation to approve the stipends for the following staff members to facilitate the following sessions on the Readington Township October 17-18, 2022 In-Service Days:

NAME	SESSION	STIPEND
Lauren Glick	Writing IEP Goals & Objectives That Are More Measurable	\$120.00
Dawn LoCalio	Supporting ELLs in the Classroom	\$60.00
Nicole Maraventano	Using Reading Assessment Data to Plan Small Group Instruction	\$120.00
Amanda Obiedinski	Specials and Autism Training	\$60.00
Jodi Rehrig	iReady for New K-5 Math Teachers	\$180.00
Sheri Simonetti	Writing IEP Goals & Objectives That Are More Measurable	\$120.00
Melissa VanEck	Specials and Autism Training	\$60.00

- 5.05 Motion to approve the following revised job description: (Attachment 5.05)
- Gifted and Talented Teacher
- 5.06 Motion to approve the following staff members directed by the Curriculum Department as Inquiry Advocates to attend mandated professional development sessions beyond the hours of the contractual school day compensated at the contractual professional development rate of \$30 an hour for a total of 10 hours:

NAME
Lisa O'Connor
Elizabeth Lewis
Rachel Tomson
Jacqueline Gallagher
Chad Schubert

Janice Razza
Leslie Weintraub
Kelly Neuberger

5.07 Motion to ratify and accept the recommendation of the Superintendent to approve the following position control change and designated transfer for the 2022-2023 school year, effective October 3, 2022:

NAME	CHANGE	POSITION	LOCATION	SALARY
Dawn LoCalio	Transfer From:	20-05-D2/bbj	PT District ESL Teacher	\$43,535.55
	To:	20-05-D2/bbj	FT District ESL Teacher	\$63,095.00

5.08 Motion to amend motion 5.13 from the September 13, 2022 agenda for an additional 30 hours and approve Elizabeth Eckel to ride the bus with student #S-020, not to exceed 60 hours, at a rate of \$25 per hour.

5.09 Motion to accept the Superintendent's recommendation to approve the following additional club at Readington Middle School for the 2022-2023 school year at her contractual rate:

ADVISOR	CLUB
Lauryn Ingram	Winter Running Club

5.10 Motion to accept the Superintendent's recommendation and remove Arlene Schlosser and approve Kevin Grant as the Whitehouse School Green Team Club Advisor for the 2022-2023 school year.

5.11 Motion to ratify and approve a change in hours and salary for the following staff members due to change in route assignment for the 2022-2023 school year:

NAME	POSITION	FROM	TO	EFFECTIVE DATE
Linda Rad	Bus Driver	6 hrs./day \$36,109.50	6.25 hrs./day \$37,614.00	September 1, 2022
Joellen Omdal	Bus Driver	7.5 hrs./day \$45,136.88	7.75 hrs./day \$46,641.44	September 1, 2022
Virginia Petzinger	Bus Driver	4.75 hrs./day \$23,428.00	5 hrs./day \$24,661.25	September 1, 2022
John Ryniewicz	Bus Driver	6.25 hrs./day \$27,998.44	3.75 hrs./day \$16,799.00	September 30, 2022

5.12 Motion to approve Lori Gabrielson as an additional teacher to provide translation as needed for the 2022-2023 school year not to exceed \$2,000.00.

5.13 Motion to amend motion 5.02 from August 23, 2022 and ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kelsey Shebey	LTS Teacher/Science (RMS)	\$56,985.00 BA Step 1	09/01/2022-06/30/2023

	20-01-D2/aeH 20-01-D2/aeK		
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5.14 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Roman Khrunyk	Custodian (RMS) 70-01-D5/aot	\$38,890.00 Custodian Step 2	On or around 10/12/2022 - 06/30/2023
Nathaniel Joyce	Computer Technician (BOE) 15-05-D3/avn	\$42,000 Unaligned	10/12/2022 - 06/30/2023

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**D. COMMUNICATION  
Committee Report**

6. Motion to adopt 6.01  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

6.01 Motion to accept the Superintendent's recommendation and approve the following policies and regulations for first reading:  
(Attachment 6.01)

- Policy 1511 - Board of Education Website Accessibility
- Policy 3270 - Professional Responsibilities
- Policy 5513 - Care of School Property
- Policy 5517 - School District Issued Student Identification Cards

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**VIII. UNFINISHED BUSINESS**

- School Boards Annual Workshop

**IX. NEW BUSINESS FROM BOARD**

**X. OPEN TO THE PUBLIC**

**XI. EXECUTIVE SESSION**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal matter and negotiations for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_



**XII. RETURN TO PUBLIC SESSION**

**Motion** \_\_\_\_\_ **2<sup>nd</sup>** \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**XIII. ADJOURNMENT**

**Motion to adjourn at:**

Motion \_\_\_\_\_ **2<sup>nd</sup>** \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_