

# READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Regular Meeting 5:00 p.m.

July 21, 2020

## AGENDA

***Mission Statement:*** *We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.*

The Board of Education will be meeting remotely on July, 21, 2020 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to [meet.google.com/zok-jarz-oti](https://meet.google.com/zok-jarz-oti) or joining by phone: (US)+1 956520-3743 PIN: 935 564 094# . The agenda and all materials for the Board meeting appear on the Board web page.

### Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the w3er5t6y7u8i9oHunterdon County Democrat and Courier News. Formal action may be taken.

#### ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

### Flag Salute

#### Superintendent's Report

- Reopening of Schools Update
- HIB Self-Assessment
- July 28, 2020 Board Meeting

### OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

## 0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## CORRESPONDENCE

### ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

**Motion:**

**Second:**

**Roll Call Vote:**

#### **ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 June 2020 Enrollment and Drill Reports

1.02 RMS Quarterly Discipline Report - 4th quarter

### MINUTES

Motion to adopt 2.01 - 2.02

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes June 9, 2020.

2.02 Motion to approve the Executive Session Meeting Minutes June 9, 2020.

**FINANCE/FACILITIES**

**Committee Report**

Motion to adopt 3.01 - 3.07

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **June 11, 2020** through **July 22, 2020** for a total amount of **\$3,613,225.94**.  
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule as of July 21, 2020** for a Total amount of **\$1,143.00**.  
(Attachment 3.02)

3.03 Motion to ratify and approve **Payroll** for the month of **May 2020** for a total amount of **\$1,990,740.65**.  
(Attachment 3.03)

3.04 Motion to ratify and approve the following **Account Transfers** for **May 1, 2020 through May 31, 2020**.  
(Attachment 3.04 - 3.04a)

3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: May 31, 2020 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2020 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of May 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2020. (Attachment 3.05 & 3.05a)

3.06 Motion to approve the following 2020-2021 Transportation Jointure Contracts:

HOST	JOINER	DESTINATION	COST
Branchburg	Readington	ESY @ DLC New Providence Aide Cost	\$3,690.00 \$2,206.00
Branchburg	Readington	RMS & HBS	3 Buses @ \$38,636.00 Totaling: \$115,908.00
Branchburg	Readington	DLC New Providence Aide Cost	\$22,508.00 \$13,455.00
Branchburg	Readington	On needed basis to cover routes	\$44.50 per hour per bus (Contracted Driver & Bus)
Branchburg	Readington	On needed basis to cover routes	\$34.60 per hour per bus Sub Driver & Bus)
Branchburg	Readington	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)
Branchburg	Readington	Athletics & Field Trips	\$34.60 per hour per bus Sub Driver & Bus)

Branchburg	Readington	Supply School Bus Aide	\$15.50 per hour
Readington	Branchburg	On needed basis to cover routes	\$44.50 per hour per bus (Contracted Driver & Bus)
Readington	Branchburg	On needed basis to cover routes	\$34.60 per hour per bus Sub Driver & Bus)
Readington	Branchburg	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)
Readington	Branchburg	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)

3.07 Motion to approve pollution insurance coverage from Rivington Partners Insurance for \$8,800.00 plus policy fees of \$575.00 for a 3-year term covering the 2020-2023 school years.

**EDUCATION/TECHNOLOGY**

**Committee Report**

Motion to adopt 4.01 - 4.07

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to approve Rethink Autism license for the 2020-2021 school year in the amount of \$12,994.00 as proprietary due to the nature of software.

4.02 Motion to approve five (5) Rosetta Stone licenses for the 2020-2021 school year in the amount of \$687.00.

- 4.03 Motion to approve the 2020-2021 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for the following students at a cost of \$2,100.00 per student:

S-207	S-129
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- 4.04 Motion to approve Hunterdon Medical Center Pediatrics Associates to provide neurodevelopmental evaluations at a rate of \$927.00 per evaluation for the 2020-2021 school year.

- 4.05 Motion to approve Divonna Stebick, Consultant, in the amount of \$7,500.00 for the District's Teacher Inquiry Project for the 2020-2021 school year, paid for through Title II.

- 4.06 Motion to approve Children's Specialized Hospital for the 2020-2021 school year to provide Pediatric Neurodevelopmental evaluations in the amount of \$945.00.

- 4.07 Motion to approve the following tuition agreements for the following students to attend the designated out of district programs for the 2020-2021 school year at the noted cost:

STUDENT #	SCHOOL NAME	ESY TUITION	SCHOOL YEAR TUITION
S-189	Morris Union Jointure Commission	N/A	\$95,947.00
S-189	Morris Union Jointure Commission: 1:1 Aide	N/A	\$69,900.00
S-189	Morris Union Jointure Commission: Related Services	N/A	\$17,320.00
S-288	Cornerstone School	N/A	\$88,088.00
S-065	The Calais School	\$11,850.00	\$71,100.00

S-055	The Calais School	\$11,850.00	\$71,100.00
S-129	Lakeview School	N/A	\$91,760.40
S-216	Montgomery Academy	\$7,289.20	\$65,602.80

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 - 5.12

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

5.01 Motion to accept the Superintendent's recommendation and ratify the following appointments:

<b>NAME</b>	<b>POSITION</b>	<b>SALARY/STEP</b>	<b>EFFECTIVE DATE</b>
Daniel Catalano	Teacher/PE (WHS) 20-04-D2/agq	\$57,890 BA Step 6	09/01/2020 - 06/30/2021
Erica Greenwald	Teacher/Kindergarten (TBS) 20-03-D2/abf	\$65,590 MA Step 9-10 (Step 9)	09/01/2020 - 06/30/2021
Elizabeth Lewis	LTS Teacher/Kindergarten (WHS) 20-04-D2/abj	Substitute rate for the first 20 consecutive days, \$60,970 MA Step 1 per diem rate thereafter	09/01/2020 - on or about 01/21/2021

\*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.02 Motion to approve the following appointments:

<b>NAME</b>	<b>POSITION</b>	<b>SALARY/STEP</b>	<b>EFFECTIVE DATE</b>
Anavi Sharma	Social Worker (RMS) 20-01-D2/akc	*\$66,080 (CST) MA Step 2 (prorate)	**On or about 08/13/2020 - 06/30/2020
Olivia Vliet	Teacher/ Special Ed (HBS) 20-02-D2/aiw	*\$60,970 MA Step 1	09/01/2020 - 06/30/2020

\*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

\*\*Revised start date from previous motion 5.03 on June 9, 2020 agenda

5.03 Motion to accept the following resignations:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Kristi Divito	Teacher/Special Ed (HBS) 20-02-D2/azv	August 22, 2020
Marissa DiBella	Teacher/LA (RMS) 20-01-D2/aez	On or before September 7, 2020
Kristin Burd	Teacher/Special Ed (RMS) 20-01-D2/ais	On or before September 15, 2020

5.04 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2020-2021 school year:

<b>NAME</b>	<b>CHANGE</b>	<b>POSITION</b>	<b>LOCATION</b>
Maria Winter	Transfer from: to:	20-02-D2/ace 20-02-D2/agr	FT Teacher/5th (HBS) FT Teacher/Interv (HBS)



Michele Krayem	Transfer from: to:	20-02-D2/aca 20-02-D2/ace	FT Teacher/ 4th(HBS) FT Teacher/5th (HBS)
Jennifer Heller	Transfer from: to:	20-02-D2/a iw 20-02-D2/azv	FT Teacher/Spec.Ed (HBS) FT Teacher/Spec Ed BD Program (RMS)
	Delete	10-05-D1/a ul	Supervisor of Pupil Services (BOE)
	Delete	20-01-D2/a fe	FT Teacher/LA (RMS)
	Create	20-01-D1/b be	PT Math Coach (RMS)

- 5.05 Motion to approve payment to Kristi Dauernheim for summer work on the Kindergarten Social Studies Curriculum at \$30.00 per hour, not to exceed 10 hours of work. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.06 Motion to approve payment to Carey-Anne Hendershot for 2020 summer work in accordance with her position as Math Coach at her contractual per diem rate for a maximum of 2 days. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.07 Motion to approve payment to Adam Connelly, Ellen Goodfellow, Barbara Pauley, and Paul Smith for 2020 summer work in accordance with their positions as school counselors at their contractual per diem rate for a maximum of 5 days. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.08 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District August 2020 Teacher Academy Sessions. Stipend to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>FACILITATOR</b>	<b>SESSION</b>	<b>STIPEND</b>
Bengels, Emily	Basic Spanish - Part 1	\$90.00
Bengels, Emily	Basic Spanish - Part 2	\$90.00
Dahler, Jennelle	Introduction to Nonviolent Communication	\$90.00
Dahler, Jennelle	Staff Wellness: Prepare & Take Care	\$135.00
Daly, Will	Meaningful Conversations	\$90.00
Daly, Will	The Impact of Fake News	\$90.00
Gass, Shelly	Developing & Maintaining a Positive Mindset	\$90.00
Maraventano, Nicole	7 Types of Reading Conference	\$90.00
Maraventano, Nicole	Meaningful Conversations	\$90.00
Maraventano, Nicole	Teaching the Phonics Units of Study Virtually	\$90.00
Myers, Alison	Navigating the New Epson Interactive Projector	\$90.00
Nagel, Jenna	Teacher Inquiry - Learning from Teachers Who Took the Passion Project Journey	\$135.00
O'Neil, Brian	The Power of Podcasting in the Classroom	\$90.00
Patrick, Cathy	Teacher Inquiry - Learning from Teachers Who Took the Passion Project Journey	\$135.00
Rehrig, Jodi	Ready Classroom & Mastering Fluency w/Struggling Learners	\$90.00
Romano, Anne	Class DOJO	\$90.00

- 5.09 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the August 2020 Teacher Academy Sessions. Stipend to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.09)



6.02 Motion to approve the following policies and regulation for first reading (Attachment 6.02)

- Policy 3421.13 - Postnatal Accommodations
- Policy 4421.1 - Postnatal Accommodations
- Policy 5330 - Administration of Medications
- Regulation 5330 - Administration of Medications

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

- Meeting Format Moving Forward

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal update and negotiations for approximately 30 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances

