

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 5:00 p.m.
August 24, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on August 24, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to Meeting ID: meet.google.com/fpr-fouv-akb or joining by phone: (US)+1 424-286-1894 PIN: 765 528 996# The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Reopening of Schools
- Letter to Governor Murphy
- Strategic Plan Draft

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- R.F. Email - Masks

- J.L. Email - Masks
- R.F. Email - Upcoming School Year
- K.W. Email - Masks

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____

1.01 Motion to approve Road Forward: Readington Ready Plan

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____

2.01 Motion to approve the Meeting Minutes July 20, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.10
Motion _____ 2nd _____

3.01 Motion to approve the **Bill List** for the period from **July 16, 2021 through August 25, 2021** for a total amount of **\$1,471,181.13**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule August 24, 2021** for a total amount of **\$845.00**.
(Attachment 3.02)

3.03 Motion to ratify and approve **Payroll** for the month of **June 2021** for a total amount of **\$2,294,424.17**.
(Attachment 3.03)

3.04 Motion to ratify and approve the following **Account Transfers for June 1, 2021 through June 30, 2021**.
(Attachment 3.04-3.04a)

3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: June 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of June 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending June 30, 2021.

(Attachment 3.05-3.05a)

- 3.06 Motion to approve a Non-Resident Tuition Agreement for Students #884032 and #636834 per policy #5111, at an aggregate rate of \$37,776 for the 2021-2022 school year.
- 3.07 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery service to the Readington School District for the 2021-2022 school year.
(Attachment 3.07)
- 3.08 Motion to apply for and accept the following Grant funding:

ARP-IDEA Basic \$61,716 and
ARP-IDEA Preschool \$5,266
- 3.09 Motion to approve the following change order for Holland Brook School roof replacement:
(Attachment 3.09)

CHANGE ORDER #	CHANGE ORDER	AMOUNT
CO-01	Fix leak along roof perimeter	\$4,080.04

- 3.10 Motion to approve the attached 2021-2022 bus routes.
(Attachment 3.10)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

- 4. Motion to adopt 4.01 - 4.07
Motion _____ 2nd _____
- 4.01 Motion to adopt the Marshall Evaluation Rubric dated 2013 to be used for Principal, Assistant Principal and Supervisor evaluations and the Danielson Evaluation Rubric dated 2013 to be used for Teacher, Nurse, Counselor, and other certificated staff evaluations during the 2021-2022 school year.
- 4.02 Motion to adopt the attached list of field trips for the 2021-2022 school year.
(Attachment 4.02)
- 4.03 Motion to adopt the following fundraisers for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Showcase of Music	Student Activity Account/Music
Readington Middle School	Scrip Gift Cards	Music Department
Readington Middle School	Athletic Car Wash	Readington Athletic Booster Club
Readington Middle School	Smencils	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	Pura Vida Bracelets	Student Council, NJASC State Charity, Local Food Pantry &

		America's Grow-A-Row
Readington Middle School	Bake Sale	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	Food Drives	Flemington Food Pantry and/or Starfish Food Pantry
Readington Middle School	RMS Apparel & Face Mask Online Sale	Student Council, NJASC State Charity, Local Food Pantry & America's Grow-A-Row
Readington Middle School	RMS Hat Days	America's Grow-A-Row
Holland Brook School	Field Day T-Shirt Sale	Student Activities Account
Holland Brook School	Food Drive	Various Local Charities
Holland Brook School	Giving Tree	Various Local Charities
Holland Brook School	Sweet Message Project	Various Local Charities
Holland Brook School	Math-a-Thon	Various Local Charities
Holland Brook School	Various Relief Efforts (as needed)	Various Local Charities
Holland Brook School	Halloween Collection Drive	Unicef
Holland Brook School	Coin Drives & Requests for Donations	St Hubert's Animal Shelter, Patrick's Pals, Food Pantries

4.04 Motion to approve the following Out of District student contracts for the 2021-2022 school year:

STUDENT #	SCHOOL NAME	ESY TUITION	SCHOOL YEAR TUITION
S-277	Somerset Hills Learning Institute	N/A	\$102,574.80
S-046	Montgomery Academy	\$7,739.80	\$69,658.20
S-004	Montgomery Academy	N/A	\$69,658.20
S-065	The Calais School	\$11,807.40	\$70,844.40
S-129	Lakeview School	\$15,931.20	\$95,587.20
S-035	Lakeview School	N/A	\$95,587.20

4.05 Motion to approve the 2021-2022 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for student: S-129, at a cost of \$2,200.00.

4.06 Motion to approve the following books for the 2021-2022 school year:

BOOK TITLE	GRADE
Boots on the Ground: America's War in Vietnam	Grade 8

An Indigenous Peoples' History of the United States	Grade 8
Getting Away with Murder: The True Story of the Emmett Till Case	Grade 8
Nat Turner and the Virginia Slave Revolt	Grade 8
Mae Carol Jemison Astronaut and Educator	Grade 7
Black Brother Black Brother	Grade 7
Better Nate Than Ever	Grades 6 & 7
Suspect Red	Grade 8

4.07 Motion to approve the participation in the Temple University study titled, "Connections between Fraction Knowledge and Algebra: Impacts of Learning during COVID" where students and parents may voluntarily participate in a survey.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
 Committee Report**

5. Motion to adopt 5.01 - 5.17
 Motion _____ 2nd _____

5.01 Motion to ratify and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Marcela Vasquez	Aide/Special Education (TBS) 30-03-D3/aax	\$18.10/hr Aide NC Step 1	09/01/2021 - 06/30/2022
Kristen Fabriczi	Speech/Language Specialist (TBS) 20-03-D2/akh	\$71,385.00 MA Step 13	09/01/2021 - 06/30/2022
Dawn LoCalio	(.55) ESL Teacher (BOE) New Position	\$33,822.00 BA+15 Step 7	09/01/2021 - 06/30/2022
Daniel Wasserman	Computer Technician (BOE) 15-05-D3/amj	\$44,500.00 Unaligned (prorated)	08/18/2021 - 06/30/2022

5.02 Motion to approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Melissa Van Eck	Teacher/Autism (HBS) 20-02-D2/aye	\$62,710.00 MA Step 2-3 (2)	09/01/2021 - 06/30/2022
Lara Nasser	(.6) Purchasing Specialist (BOE) 50-05-D4/anf	\$29,000.00 Unaligned (prorated)	On or after 09/07/2021 - 06/30/2022

Richard Mupo Jr.	Maintenance Mechanic (BOE) 70-05-D5/aop	\$45,000.00 Unaligned (prorated)	On or before 09/25/2021 - 06/30/2022
Errol Jimenez Rojas	Custodian (BOE) 70-05-D5/apl	\$39,030.00 Custodian Step 3	On or before 09/08/2021 - 06/30/2022

5.03 Motion to approve the following salary increases in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide effective September 1, 2021:

NAME	SCHOOL	FROM STEP	SALARY	TO STEP	REVISED SALARY	INCREASE
Tricia Noonan	HBS	BA+15 Step 19	\$80,670.00	MA Step 19	\$84,670.00	\$4,000.00
Adam Lillia	TBS/WHS/ RMS	BA Step 16	\$71,885.00	BA+15 Step 16	\$73,485.00	\$1,600.00
Catherine Patrick	HBS	BA+15 Step 4	\$59,485.00	MA Step 4	\$63,485.00	\$4,000.00
Meagan Menza	RMS	BA+15 Step 6	\$61,495.00	MA Step 6	\$65,495.00	\$4,000.00
Colleen Caballero	RMS	MA Step 17	\$79,780.00	MA+30 Step 17	\$82,180.00	\$2,400.00

5.04 Motion to approve the following mentors for the 2021-2022 school year as follows:

NEW STAFF MEMBER	SCHOOL	POSITION	MENTOR
Austin Abney	WHS	PE-Health Teacher	Kristy Pieloch
Vincent Biancamano	RMS	SS Teacher (LTS)	Lisa Moor
Evan Gulino	RMS	SS Teacher (LTS)	William Daly
Melissa Van Eck	HBS	SE Teacher	Lauren Mahoney

5.05 Motion to approve the following Team Leaders for the 2021-2022 school year at their contractual rate:

SCHOOL/GRADE	TEAM LEADER
HBS/4 th Grade	Tricia Noonan
HBS/5 th Grade	Colleen DiGregorio
RMS/6 th Grade	Lisa Moor Meagan-Ashley Menza
RMS/7 th Grade	Carey-Anne Hendershot Cheryl Bellew

RMS/8 th Grade	Allison Lovering Julie Curcio
RMS/Encore	Lora Petersen
RMS/Special Education	Marybeth Schwarz

- 5.06 Motion to approve the attached list of teachers as Central Office Detention and Homework Room Advisors at Readington Middle School for the 2021-2022 school year at their contractual rate. (Attachment 5.06)
- 5.07 Motion to approve the attached Paraprofessionals to substitute in our schools for the 2021-2022 school year. (Attachment 5.07)
- 5.08 Motion to approve the Paraprofessional hours for the 2021-2022 school year. (Attachment 5.08)
- 5.09 Motion to approve the Bus Drivers and Cafeteria Aides hours for the 2021-2022 school year. (Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation to approve the attached list of Readington Middle School coaching assignments for the 2021-2022 school year at their contractual rate. (Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation to ratify and approve the following additional facilitator and facilitator stipend for the self-sustaining 2021 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	COURSE DATE	STIPEND
Catherine Way	Welcome to RMS	August 2-5, 2021	\$360.00

- 5.12 Motion to approve the following district nursing staff not to exceed 25 hours in aggregate at a contractual rate of \$30 per hour for duties relating to COVID-19 Healthcare Emergency Temporary Standards:

Nancy Kelly	Holland Brook School
Stephanie Armstrong	Three Bridges School
Katie Lynch	Whitehouse School
Maureen Sjonell	Readington Middle School
Diane Krasovec	Readington Middle School

- 5.13 Motion to accept the Superintendent's recommendation to ratify and approve the following staff members to participate in the Summer 2021 Teacher Academy Sessions:

NAME	SESSION	STIPEND
William Daly	Mentor/Buddy Teacher Leadership Academy	\$50.00
Allison Lovering	Mentor/Buddy Teacher Leadership Academy	\$80.00

Lori Gabrielson	Mentor/Buddy Teacher Leadership Academy	\$70.00
Lisa Moor	Mentor/Buddy Teacher Leadership Academy	\$70.00
Catherine Patrick	Leading the Way with Teacher Inquiry	\$100.00
Donna Urbanowicz	Create Your Bitmoji Classroom	\$20.00
Bruce Wild	Writing IEP Goals & Objectives	\$20.00
Eilse Zuegner	Mentor/Buddy Teacher Leadership Academy	\$100.00

5.14 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Jack Kimple	Transfer from: to:	30-01-D3/ayr 30-01-D3/ayr	RMS Aide/Special Ed HBS Aide/Special Ed	No Change
Meherunisa Khan	Transfer from: to:	30-04-D3/ayu 30-04-D3/ayu	WHS Aide/Special Ed HBS Aide/Special Ed	No Change
Jessica Weiss	Transfer from: to:	30-04-D3/akx 30-04-D4/akx	WHS Aide/Special Ed HBS Aide/Special Ed	No Change
Lynda Breckinridge	Transfer from: to:	30-03-D3/awk 20-03-D2/aqj	TBS Aide/Special Ed TBS LTS Teacher/ Enrich. G&T	\$61,860.00 MA Step 1
Louis Orth	Transfer from: to:	70-01-D5/aot 70-01-D5/aoy	RMS Custodian RMS Head Custodian	**\$38,230.00 + \$ 5,900.00
Timothy Hochrun	Transfer from: to:	70-05-D5/apl 70-01-D5/aot	BOE Custodian RMS Custodian	No Change

**Effective 08/25/2021

5.15 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Stacey Hubbard	Aide/Special Education (TBS) 30-03-D3/avo	9/1/2021
Donna Arrietta	Aide/Special Education (WHS) 30-04-D3.auw	08/26/2021
Nancy St. Miklosy	Aide/Special Education (HBS) 30-02-D3/aya	08/17/2021
Matthew Nunn	Maintenance Foreman (BOE) 70-05-D5/aom	09/15/2021

- 5.16 Motion to approve Jamie Kindervatter to work on IEP preparation not to exceed 5 hours at a rate of \$30.00 per hour.
- 5.17 Motion to approve all paraprofessionals and special education teachers to be able to chaperone for fall sports per IEP requirements.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**F. COMMUNICATION
 Committee Report**

6. Motion to adopt 6.01- 6.02
 Motion _____ 2nd _____

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
 (Attachment 6.01)

- Bylaw 0131 - Bylaws, Policies, and Regulations
- Policy 3142 - Nonrenewal of Nontenured Teaching Staff Members
- Policy 4146 - Nonrenewal of Nontenured Support Staff Members

6.02 Motion to accept the Superintendent’s recommendation and approve the following policies for first reading:
 (Attachment 6.02)

- Policy 3134 - Assignment of Extra Duties
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- October 12, 2021 Board of Education Meeting
- In-person Board Meetings

VIII. NEW BUSINESS FROM BOARD

IX. OPEN TO THE PUBLIC

X. BOARD TRAINING WITH JUDITH WILSON

XI. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____