

# READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School  
Regular Meeting 7:00 p.m.  
April 25, 2023

## AGENDA

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, April 25, 2023 at 7:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

[https://www.youtube.com/channel/UC6Nqnwk\\_J-sFlxSaFkuVaA/live](https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live)

The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mrs. Mencer\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_  
Mrs. Ryan\_\_\_\_\_ Mrs. Wolf\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- District Goals Report
- Staff Appreciation Week
- Final Budget Adoption

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

**V. CORRESPONDENCE**

**VI. BOARD ACTION**

**A. APPROVAL OF ADMINISTRATIVE REPORTS**

- 1. Motion to adopt 1.01 - 1.02  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_
- 1.01 Enrollment and Drill Reports March 2023.  
(Attachment 1.01)
- 1.02 RMS Quarterly Discipline Report Quarter 3/January 31- April 6, 2023.  
(Attachment 1.02)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**B. APPROVAL OF MINUTES**

- 2. Motion to adopt 2.01 - 2.02  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 2.01 Motion to approve the Meeting Minutes April 4, 2023.
- 2.02 Motion to approve the Executive Session Minutes April 4, 2023.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**C. FINANCE/FACILITIES**

**Committee Report:**

- 3. Motion to adopt 3.01 - 3.09  
Motion \_\_\_\_\_ 2nd \_\_\_\_\_
- 3.01 Motion to approve the **Bill List** for the period from **April 6, 2023 through April 26, 2023** for a total amount of **\$1,628,314.38**.  
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule April 25, 2023** for a total amount of **\$1,184.42**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **March 2023** for a total amount of **\$2,193,244.78**.  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for March 1, 2023 through March 31, 2023**.  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for March 1, 2023 through March 31, 2023**.  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: March 31, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of March 31, 2023 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending March 31, 2023. (Attachment 3.06-3.06a)

3.07 Motion to approve the following resolution adopting the 2023-2024 Budget:

**BE IT RESOLVED** that the budget be approved for the 2023-2024 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present the A4F request of school taxes to the Township of Readington.

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL 2023-2024</b>
Total Expenditures	\$37,873,281.00	\$414,000.00	\$2,054,763.00	\$40,342,044.00
Less: Anticipated Revenues	\$5,557,192.00	\$414,000.00	\$7,105.00	\$5,978,297.00
Taxes to be Raised	\$32,316,089.00	\$0.00	\$2,047,658.00	\$34,363,747.00

(Attachment 3.07-3.07b)

3.08 Approval of the adoption of tuition rates for 2023-2024:

BE IT RESOLVED to establish the following tentative tuition rates for the 2023-2024 school year:

Kindergarten	\$21,159.00
Grades 1-5	\$23,509.00
Grades 6-8	\$22,841.00
*Learning Language Disabled	\$36,984.00
*Emotional Regulation Impairment	\$57,196.00
*Autism	\$61,618.00
*Preschool Disabled (part time)	\$43,947.00
*Preschool Disabled (full time)	\$60,582.00
*Rates listed subject to modification based on actual needs required for the Individualized Educational Plan of the student(s)	

3.09 Motion to approve the following resolution:

**WHEREAS**, the Readington Township Board of Education (hereinafter referred to as the "Board") advertised for bids for Custodial Services for the Readington Middle School, Holland Brook School, Whitehouse School and Three Bridges School (hereinafter referred to as "Custodial Services"); and

**WHEREAS**, on April 6, 2023, the Board received bids for Custodial Services; and

**WHEREAS**, ACB Services Inc. the lowest bid for Custodial Services with a base bid in the amount of \$1,585,000.00; and

**WHEREAS**, the Board desires to proceed with the base bid; and

**WHEREAS**, the bid submitted by ACB Services Inc. is responsive in all material respects and the Board is desirous of awarding the contract for the ACB Services Inc., on Agenda April 25, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the bid for Custodial Services to ACB Services, Inc., in the total contract sum of \$1,585,000.00 for a contract term of two (2) years, July 1, 2023 - June 30, 2025.

**BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED**, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment 3.09)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
 Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**D. EDUCATION/TECHNOLOGY  
 Committee Report**

4. Motion to adopt 4.01 - 4.02  
 Motion \_\_\_\_\_ 2nd \_\_\_\_\_

4.01 Motion to apply for and accept a Child Assault Prevention Grant in the amount of \$4,879.00 for programs and workshops at all Readington Township schools.

4.02 Motion to approve the following additional field trip for the 2022-2023 school year:

GROUP/GRADE	TRIP	LOCATION	COST TO PARENT
RMS/Rhapsody	Somerset Patriots Stadium	Bridgewater	\$16.00

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
 Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**E. PERSONNEL  
 Committee Report**

5. Motion to adopt 5.01 - 5.23  
 Motion \_\_\_\_\_ 2nd \_\_\_\_\_

5.01 Motion to accept the Superintendent's recommendation and appoint **tenured administrators** for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association. (Attachment 5.01)

5.02 Motion to accept the Superintendent's recommendation and appoint **non-tenured administrators** for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association. (Attachment 5.02)

5.03 Motion to accept the Superintendent's recommendation and appoint **tenured certificated staff** members for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.03)

- 5.04 Motion to accept the Superintendent's recommendation and appoint **non-tenured certificated staff** members for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.04)
- 5.05 Motion to accept the Superintendent's recommendation and appoint **paraprofessionals** with final appointments pending assignments as required through student Individual Education Plans for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and appoint **secretaries** for the period of July 1, 2023 through June 30, 2024 in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and appoint **clerical aides** for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and appoint **cafeteria aides**, hours pending finalization of lunch schedule for the 2023-2024 school year.  
(Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and appoint **custodians** for the period of July 1, 2023 through June 30, 2024 in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint other **support staff** for the period of July 1, 2023 through June 30, 2024.  
(Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint **maintenance mechanics** for the period of July 1, 2023 through June 30, 2024.  
(Attachment 5.11)
- 5.12 Motion to accept the Superintendent's recommendation and appoint **technology staff** for the period of July 1, 2023 through June 30, 2024.  
(Attachment 5.12)
- 5.13 Motion to accept the Superintendent's recommendation and appoint **unaligned administrators** for the period of July 1, 2023 through June 30, 2024.  
(Attachment 5.13-5.13a)
- 5.14 Motion to accept the Superintendent's recommendation and appoint **confidential secretaries** for the period of July 1, 2023 through June 30, 2024.  
(Attachment 5.14)
- 5.15 Motion to accept the Superintendent's recommendation and appoint **bus drivers**, salaries and hours pending finalization of routes, for 2023-2024 school year.  
(Attachment 5.15)

5.16 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Luke Schostkewitz	Maintenance Mechanic (BOE)	\$57,000.00 Unaligned (prorated)	04/13/2023 - 06/30/2023

5.17 Motion to accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Jacqueline Ganguzza	LTS Teacher/Grade 5 (HBS)	Substitute rate for the first 20 consecutive days, \$56,985.00 BA Step 1 per diem rate thereafter (prorated)	On or before 05/15/2023 - 06/30/2023

5.18 Motion to accept the Superintendent's recommendation and approve the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Barbara Pauly	School Counselor (HBS) 20-02-D2/aji	06/30/2023

5.19 Motion to accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Allison Kline	.5 Teacher/Preschool (TBS) 20-03-D2/azc .5 Teacher/Special Ed. (TBS) 20-03-D2/ayz	06/30/2023
Stephanie Goldrosen	Teacher/Special Ed (RMS) 20-01-D2/ahl	06/30/2023
Sandra Drew	Aide/Special Ed (TBS) 30-03-D3/azh	06/30/2023

5.20 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2022-2023 school year:

NAME	CHANGE	POSITION	EFFECTIVE DATE
Ray Egbert	Transfer From:  To:	Assistant to the Business Administrator (BOE) 10-05-D1/aac Assistant Business Administrator (BOE)	05/01/2023 - 06/30/2023

		10-05-D1/aad	
	Abolish	Assistant to the Business Administrator (BOE) 10-05-D1/aac	05/01/2023

5.21 Motion to accept the Superintendent's recommendation and approve the following job descriptions:  
(Attachment 5.21)

- 0300 - Supervisor of SEL/Special Projects
- 1740 - Director of Pupil Services
- 3206 - Elementary School Counselor
- 3207 - Middle School - School Counselor

5.22 Motion to accept the Superintendent's recommendation and approve the new Bus Driver Salary Guide effective July 1, 2023.  
(Attachment 5.22)

5.23 Motion to adopt the following resolution for Staff Appreciation Week:

**WHEREAS**, Teacher Appreciation Week will be celebrated the week of May 1 through May 5, 2023; and

**WHEREAS**, the Readington Township Board of Education recognizes the extraordinary efforts of not only its teachers but also its counselors, nurses, Child Study Team members, paraprofessionals, bus drivers, custodians, maintenance staff, technology staff, and secretaries; and

**WHEREAS**, all staff, are responsible for the translation of district mission and vision, which they have helped formulate, into programs and activities in and outside the classroom; and

**WHEREAS**, the dedication, intelligence, creativity, sensitivity, and high standards of our teachers and staff are a source of inspiration to the hundreds of students whose lives they touch; and **WHEREAS**, the excellence in our classrooms is matched by the excellence of the services provided by our staff, which are crucial to the success of the Readington Township Public Schools,

**NOW THEREFORE BE IT RESOLVED** that on behalf of the administration, parents, and residents of Readington Township we express our gratitude to all of our professional staff for exemplary service to the district, and;

**BE IT FURTHER RESOLVED**, that Tuesday May 2, 2023 be designated as National Teacher Day for the Readington Township Public School District and that we take this opportunity to extend an official thank you, to all District staff whose devotion enriches the lives of the members of the Readington Township Public Schools.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

## F. COMMUNICATION Committee Report

## VII. UNFINISHED BUSINESS

## VIII. NEW BUSINESS FROM BOARD

- May 9, 2023 meeting - Staff Recognitions
- Ad hoc Committee for Solar

## IX. OPEN TO THE PUBLIC

## X. EXECUTIVE SESSION

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation and training approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**XI. RETURN TO PUBLIC SESSION**

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**XII. ADJOURNMENT**

**Motion to adjourn at:**

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mrs. Mencer \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_  
Mrs. Ryan \_\_\_\_\_ Mrs. Wolf \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_