

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30 p.m.
November 14, 2017

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

SUPERINTENDENT'S REPORT

- Chief Greco
- Olivia Bellek: Presentation of Girl Scout Gold Award
- Spotlight: Whitehouse School: Outdoor Learning
- Superintendent Goals
- HIB Report
- Addendum to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled

meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 October 2017 Enrollment and Drill Reports

MINUTES

Motion to adopt 2.01 - 2.04

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 2.01 Motion to approve the Meeting Minutes October 17, 2017.
- 2.02 Motion to approve the Executive Minutes October 17, 2017.
- 2.03 Motion to approve the Special Meeting Minutes November 2, 2017.
- 2.04 Motion to approve the Executive Special Meeting Minutes November 2, 2017.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.08

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 3.01 Motion to approve the **Bill List** for the period from **October 19, 2017** through **November 15, 2017** for a total amount of **\$ 559,975.12**. (Attachment 3.01)
- 3.02 Motion to ratify the **Payroll** for the period from **October 16, 2017** through **October 30, 2017** for a total amount of **\$878,463.89**.
- 3.03 Motion to approve **District Travel Schedule November 14, 2017** for a total amount of **\$5,115.20**. (Attachment 3.03)

- 3.04 Motion to approve the following revised **Account Transfers** for **September 1, 2017 through September 30, 2017**. (Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: September 30, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of September 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending September 30, 2017. (Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2017-2018 school year, inclusive of the new addendum regarding access to video surveillance equipment.
(Attachment 3.06)

- 3.07 Motion to adopt the following Resolution:

WHEREAS, The Readington Township Board of Education has contracted with Republic Services of New Jersey, LLC d/b/a Raritan Valley Disposal, with offices located at 9 Frontage Road, Clinton, New Jersey 08809 for the period of January 1, 2014 through December 31, 2017 and

WHEREAS, said contract provides that the parties, may, at their option, agree to renew the contract for up to two additional one year periods, in accordance with the provisions of N.J.S.A. 18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same as in the original contract, and

WHEREAS, the Readington Township Board of Education finds that the services provided by Republic Services are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby renews its contract with Republic Services for the period of January 1, 2018 through December 31, 2018 for the amount of \$53,047.00, a 2.5% increase which does not exceed the change in index rate of 2.5% as of July 28, 2017 as defined by N.J.S.A. 18A: 18A-2(bb).

3.08 Motion to adopt the following Resolution:

Resolved that the Readington Township Board of Education hereby supports that a proposed equivalency NJQSAC application be submitted to the State of New Jersey, Department of Education in accordance with N.J.A.C. 6A:5; N.J.A.C. 6A:5-1; or N.J.A.C. 6A:5-1.1.
(Attachment 3.08)

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 – 4.09

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to approve the following novels for the Readington Township School District:

Book	Grade
Otto the Silverhand	7 th Grade
The Trumpeter of Krakow	7 th Grade
When Plague Strikes	7 th Grade

4.02 Motion to accept the superintendent's recommendation to approve a donation of a white pine tree that was grown from seeds and taken on a space mission in the late 1990s, from Dr. Jay Kelly, RVCC to the Readington Middle School.

4.03 Motion to approve a tuition contract for student S-065 for Stepping Stone School for the 2017-2018 school year for 157 days effective 10/16/17 for a total tuition amount of \$42,190.61.

4.04 Motion to approve transportation for student S-065 through HCESC at an estimated cost of \$45.00 per diem based on the route at the present time.

4.05 Motion to approve the grant proposal through Sustainable Jersey Schools/Gardiniar. (Attachment 4.05)

4.06 Motion to approve the following 2017-2018 field trips:

Trip	Location	School	Grade/Department	Cost Per Pupil
RVCC Theater	Branchburg, NJ	TBS	2	\$13.00
Whitehouse School	Readington, NJ	RMS	Gr. 7 Creative Writing Class	No cost
The Golden Club (Senior Center)	Whitehouse Station, NJ	HBS	Gr. 5 Chorus	No cost

4.07 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Holiday "Can" Food Drive	WHS	November 2017	Readington StarFish
Scrip Gift Cards	RMS	November 2017- March 2018	Student Activity Account – to defray costs of Music Department annual trip to Hershey Park Music Festival

4.08 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placement in the Readington Township School District as follows:

Student Teacher Name/School	Cooperating Teacher/School	Date/Timeframe
Kevin Ayres Rutgers Mason Gross School of the Arts	John Hylkema HBS/RMS	1/16/2018 – 5/4/2018

4.09 Motion to approve the 2017-2018 Nursing Services Plan. (Attachment 4.09)

PERSONNEL
Committee Report

Motion to adopt 5.01 – 5.14

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to approve the following RMS coaching assignments for Spring 2018 at the contractual rate stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Sport	Name	Stipend
Track – Head Coach	Adam Connelly	\$4,500
Track – Assistant Coach	Bruno Somma	\$3,800
Track – Assistant Coach	Coron Short	\$3,800
Track – Assistant Coach	Lauren Burnett	\$3,800

- 5.02 Motion to accept the Superintendent’s recommendation to approve one additional session of the Spring Sports club, appointing Michael Roosen as the facilitator at a stipend of \$711.51 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the 2017-2018 school year at Holland Brook School.

- 5.03 Motion to amend Motion 5.07 on the September 26, 2017 agenda to approve Mary Ann Connelly (replacing previously approved Genevieve Yhap-Zebro) to attend the 8th grade Philadelphia trip on October 19 at a rate of \$30 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, not to exceed 6 hours.

- 5.04 Motion to accept the Superintendent’s recommendation and approve Blair Alber, Jose Fernandez, Shaina Mirsky, and Stephanie Sperone as Homework Room Advisor substitutes for the 2017-2018 school year at the contractual rate, to be adjusted at the conclusion of negotiations and ratification of a successor

agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.05 Motion to approve Diane Hart as a Chaperone for RMS school events for the 2017-2018 school year at the contractual rate of \$25 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.06 Motion to accept the Superintendent's recommendation and approve RMS School Nurse Mary Ann Connelly to cover 2017-2018 school year home wrestling matches, not to exceed 15 hours total, at the contractual rate of \$30 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.07 Motion to amend the following motion 5.12 on October 17, 2017 agenda approving Adam Connelly as advisor of the RMS Fall Ultimate Frisbee Club and Ryan Newcamp as advisor of the RMS Spring Ultimate Frisbee Club from a stipend of \$25/hr. to a stipend of \$355.75 each, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association (previously approved on September 12, 2017 as co-advisors for both Fall and Spring Ultimate Frisbee Clubs).
- 5.08 Motion to approve Diane Hart for Set Design for the Spring 2018 Musical at a stipend rate of \$25.00 per hour, not to exceed twelve hours.
- 5.09 Motion to approve Special Education Chaperones at Readington Middle School for winter sports at a rate of \$25/hour.

Name	Sport
Denise Hawkins	Wrestling
Denise Hawkins	Basketball
Nancy Hill	Wrestling
Nancy Hill	Basketball

- 5.10 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, at the contractual rate of \$30.00 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Teacher	Curriculum Writing	Amount
DelGuidice, Erica	ELA Curriculum Honors 6th	\$75.00
Mirsky, Shaina	ELA Curriculum Honors 6th	\$75.00

- 5.11 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher /Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Lynn Goodliffe	Aide/Teacher
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- 5.12 Motion to approve the following appointment at the salary stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Name	Position	Salary	Effective Dates
Kathy Cataldi	School Nurse RMS 20-01-D2/axa	\$72,985 MA+30 Step 14	1/02/2018 - 6/30/2018

- 5.13 Motion to approve the Superintendent's Goals.
(Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation to approve two additional sessions of the Cooking Club, appointing Colleen Ogden as the facilitator at a stipend of \$711.51 per session to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the 2017-2018 school year at Holland Brook School.

COMMUNICATIONS
Committee Report

Motion to adopt 6.01 – 6.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading the following policies and regulations:

Policy 2700 - Services to Nonpublic School Students
Policy and Regulation 7100 - Long-Range Facilities Planning
Policy and Regulation 7101 - Educational Adequacy of Capital Projects
Policy and Regulation 7102 - Site Selection and Acquisition
Policy 7300 - Disposition of Property
Regulation 7300.2 - Disposition of Land
Regulation 7300.3 - Disposition of Personal Property
Regulation 7300.4 - Disposition of Federal Property
(Attachment 6.01)

- 6.02 Motion to accept the Superintendent's recommendation to approve for first reading the following policy:

Policy 7461 - District Sustainability
(Attachment 6.02)

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose discussing RTEA negotiations and HIB investigations for approximately 45 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at -----

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	