

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 5:15 p.m.

May 23, 2017

AGENDA

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

EXECUTIVE SESSION

Motion:

Second:

Vote:

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel matters for approximately 2 hours at which time the Board expects to return to Public Session at approximately 7:30 with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

SUPERINTENDENT'S REPORT

- Presentation of Governor's Teacher Honorees and Retiring Staff Members

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her

name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.

3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.

4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.

5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

- C.M. email
- C.F. letter
- D.L. email
- M.F. letter
- K.B. letter
- H.M. email
- R.H. email
- B.C. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 Enrollment and Drill Reports

1.02 Motion to accept the following HIB report:

School	Date	Findings of Harassment, Intimidation or Bullying
RMS	04/24/2017	No
WHS	05/04/2017	No

MINUTES

Motion to adopt 2.01 - 2.03

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes April 25, 2017.

- 2.02 Motion to approve the Executive Meeting Minutes April 25, 2017.
- 2.03 Motion to approve the Executive Meeting Minutes July 26, 2017.

FINANCE/FACILITIES
Committee Report

Motion to adopt 3.01 – 3.19

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 3.01 Motion to approve the **Bill List** for the period from **May 11, 2017** through **May 24, 2017** for a total amount of **\$1,542,948.03**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule May 23, 2017** for a total amount of **\$4,335.41**. (Attachment 3.02)
- 3.03 Motion to approve the following **Account Transfers** for **April 1, 2017** through **April 30, 2017**. (Attachment 3.03-3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Thomas Venanzi, Interim Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or

fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2017. (Attachment 3.04 & 3.04a)

- 3.05 Motion to approve the following appointments for the 2017-18 school year as part of their regular job duties:

Affirmative Action Officer(s)	Karen Tucker/Jonathan Moss Alt.
Anti-Bullying Coordinator	Karen Tucker
Right to Know Officer	Donald Race
504 Committee Coordinator	Karen Tucker
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Karen Tucker
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Safety & Health Designee (SAIF)	Donald Race

- 3.06 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2017-18.

- 3.07 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2017-18 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.

- 3.08 Motion to authorize the Business Administrator with approval of the Superintendent to make 2017-18 account transfers between board meetings pending ratification by the Board of Education.

- 3.09 Motion to authorize the following signatures on 2017-18 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary (any 1)

Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)

3.10 Motion to authorize maintaining the following 2017-18 petty cash accounts:

<u>Account Title</u>	<u>Balance</u>	<u>Expenditure Limit</u>
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00

Central Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Office of Technology Petty Cash	\$100.00	\$25.00
Transportation Department Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

3.11 Resolved to renew the District's employee insurance benefits with AmeriHealth and Horizon Dental.

AmeriHealth Plans		2017-18 Monthly Rates				
Plan #	Plans	One Adult	Adult/ Children	Two Adults	Family	Overage Dependent
H10	PPO 10 PS Plan B w/ Int Rx	\$897.31	\$1,525.41	\$1,794.59	\$2,422.71	\$604.79
H15	PPO Direct 15 w/ Int Rx	\$847.03	\$1,439.97	\$1,694.09	\$2,287.01	\$570.90
H51	PPO Direct 15/25 w/ Int Rx	\$819.72	\$1,393.50	\$1,639.42	\$2,213.22	\$552.49
H63	PPO Freedom 15/25 FS Rx \$7/\$16/\$35	\$822.60	\$1,398.42	\$1,645.20	\$2,221.04	\$554.43

H52	PPO Direct 20/20 w/Int Rx	\$776.63	\$1,320.27	\$1,553.26	\$2,096.89	\$523.45
H56	PPO Direct 20/35 w/Int Rx	\$669.94	\$1,138.91	\$1,339.87	\$1,808.84	\$451.54
H19	HMO PS 10 FS Rx \$5/\$10/\$20	\$891.30	\$1,515.24	\$1,782.66	\$2,406.56	\$600.74
H62	HMO 20 FS Rx \$3/\$18/\$46	\$788.27	\$1,340.09	\$1,576.56	\$2,128.36	\$531.30
H55	HMO 20/35 Opt 2 FS Rx \$7/\$21	\$686.60	\$1,167.26	\$1,373.23	\$1,853.84	\$462.78
	Horizon Dental Plans	2017-18 Monthly Rates				
Plan #	Plans	One Adult	Adult/ Children	Two Adults	Family	
H04	Dental Option Plan	\$ 30.07	\$ 52.34	\$ 57.62	\$ 87.93	
H05	Dental Choice	\$ 24.84	\$ 48.75	\$ 53.67	\$ 81.90	
H06	Dental Total Care	\$ 32.26	\$ 55.95	\$ 61.59	\$ 93.99	

3.12 BE IT RESOLVED THAT THE BOARD OF EDUCATION of Readington Township upon the recommendation of the Business Administrator approves the renewal of the food service management base year contract with Maschio's Food Service for the 2017-18 school year as follows:

Maschio's guarantees a return to the School Food Authority in the amount of \$35,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall

be responsible for any shortfall with the following conditions:

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2017 shall remain consistent throughout the year.
- e) The projected number of service days for lunch will be 181 for all schools.
- f) There shall be no reduction in service days due to inclement weather schedule changes (i.e. early dismissal, delayed opening).
- g) The government reimbursement rates shall be no less than the rates for the previous school year.
- h) Vendor prices shall remain constant throughout the year.
- i) Average daily attendance shall remain at the same level as the previous school year.
- j) The number of free and reduced price participants shall remain at the same level as the previous school year.
- k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
- l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the previous school year's value per reimbursable meal.
- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on School Food Authority's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.
- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with the paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the School Food Authority that would adversely affect sales.
- s) The School Food Authority shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred. As the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel,

which were unknown to the officers of Maschio's at the time of execution of this addendum.

- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous year.
- u) The School Food Authority agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given the School Food Authority for students to purchase lunches off campus if that allowance was not stated in the School Food Authority's specifications.
- w) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.
- x) Maschio's has not taken into account the effect of lunch meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- y) The cost of providing reimbursable humanitarian meals will be at no cost to the students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either Full price or Reduced price shall be billed to and paid for by the School Food Authority, then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- z) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- The School Food Authority shall pay Maschio's an annual management fee in the amount of \$11,118.00. The management fee shall be payable in monthly installments of \$1,111.80 per month commencing on September 1, 2017 and ending on June 30, 2018.

- 3.13 Motion to approve a required student lunch price increase for the 2017-18 school year from \$2.75 to \$2.85 (minimum required).

- 3.14 Motion to approve tuition contracts for non-resident staff members' children to attend Readington Township Schools for the 2017-2018 school year:

#4666	#5479	#5482
#5571	#5723	#6008

- 3.15 Motion to approve the renewal of transportation contracts for the 2017-18 school year as follows:

<u>Contractor</u>	<u>Multi Contract #</u>	<u>Renewal #</u>	<u>Route #</u>	<u>Renewal Amount</u>
Irvin Raphael	20160001	2017803	205	\$44,296.13
			206	<u>\$44,296.13</u>
			Total	\$88,592.26

- 3.16 Motion to approve the schedule for requisition of taxes from Readington Township for the 2017-18 school year.

READINGTON TOWNSHIP BOARD OF EDUCATION
2017-18 TAX LEVY REQUEST

	General	Debt Service	Total
July-17	\$1,238,080.00	\$1,258,807.00	\$2,496,887.00
Aug-17	\$2,496,883.00		\$2,496,883.00
Sep-17	\$2,496,883.00		\$2,496,883.00
Oct-17	\$2,496,883.00		\$2,496,883.00

Nov-17	\$2,496,883.00		\$2,496,883.00
Dec-17	\$2,496,883.00		\$2,496,883.00
2017	\$13,722,495.00	\$1,258,807.00	\$14,981,302.00
Jan-18	\$1,575,900.00	\$853,420.00	\$2,429,320.00
Feb-18	\$2,429,319.00		\$2,429,319.00
Mar-18	\$2,429,319.00		\$2,429,319.00
Apr-18	\$2,429,319.00		\$2,429,319.00
May-18	\$2,429,319.00		\$2,429,319.00
Jun-18	\$2,429,319.00		\$2,429,319.00
2018	\$13,722,495.00	\$853,420.00	\$14,575,915.00
TOTAL:	\$27,444,990.00	\$2,112,227.00	\$29,557,217.00

3.17 Motion to approve the following resolution to return unexpended funds to capital Reserve:

WHEREAS, funds were withdrawn from capital reserve in the amount of \$225,000 as the local share of funds toward the completion of the window replacement project at Readington Middle School, and

WHEREAS, the school district was eligible for a State grant at 40% of eligible costs, and

WHEREAS, the school district has applied for reimbursement for the State grant after completion of the project and has received a total of \$105,792.54 for this project, and

WHEREAS, the project is considered closed with the final receipt of State funds or this project, and

WHEREAS, the school district expended a total of \$263,869.21 in the capital

projects fund for this project, of which \$158,076.67 is considered to be local funds spent from capital reserve, and

WHEREAS, an amount of \$66,923.33 is determined to be unspent from the initial withdrawal of \$225,000 from capital reserve for this project.

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the return of \$66,923.33 to the capital reserve account for unspent funds on the Window Replacement Project at Readington Middle School.

3.18 Motion to approve the following educational/medical professional services providers with 2017-18 rates as listed:

**CONSULTANT'S LIST WITH FEES
2017-2018**

Name	Discipline	Service	Fee
Jesse Mintz, MD 732-254-7100	Medical	Neurodevelopmental Evaluations	\$450/evaluation
Green Brook Family Medicine Dr. Ronald M. Frank. M.D 732-356-0266	Medical	School Physical Services	\$3,000/year
Marilyn Ruiz, MD 973-898-0505	Medical	Neurodevelopmental Evaluations	\$665/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Neuropsychiatric Evaluations.	\$1,500/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Psychiatric Evaluations.	\$1,500/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Safety Evaluations	\$600/evaluation
Behavior Therapy Associates 732-873-1212	Behavioral Consultation	Functional Behavior Assessments	\$200-320/hr + mileage/ travel time

Assistive Tek, LLC Dr. Brian Friedlander 908-852-3460	Assistive Technology Evaluations & Consultations	Assistive Technology Evaluation	\$1,000/evaluation \$400/ consultation (minimum of 2 hrs)
Goryeb Children's Hospital @ Morristown Medical Center 973-971-5227	Child Development Center	Neurodevelopmental Evaluation Educational Evaluation Psychological Evaluation Social History Speech/Language Evaluation	\$675 \$884 \$908 \$181 \$292
Child Development Dept. HMC 908-788-6396	Second Opinion Evaluations	Educational Psychological Speech/Language Neurodevelopmental	\$1,998 \$2,197 \$1,475 \$ 927
Hunterdon County ESC Pam Mills 908-439-4280 ext 4515	Second Opinion Evaluations	Educational, Psychological, Social History Speech/Language	\$425/per report \$430
Hunterdon Audiology 908-806-7676	Medical	Audiological Evaluation	\$400/evaluation
Hunterdon Medical Center 908-788-6424	Medical	Audiological Evaluation Central Auditory Evaluation Both Evaluations	\$769/evaluation \$934 \$1,703
Pamela Moss, MD 908-237-4668	Medical	Psychiatric Evaluation	\$1,200/evaluation
Children's Therapy Services Kathleen DeStefano Maryann Huzar 908-859-5585	Physical Therapist	Physical Therapy Evaluation	\$110/per hr therapy \$350/evaluation

P.G. Chambers 973-829-8484	Medical	Augmentative & Assistive Tech. Eval.	\$995.00
Alexander Road Associates 609-419-0400	Evaluations	Psychiatric	\$595.00
Patricia Thomason	Physical Therapy	In/Out of District Students	\$60/30 min. treatment session
Patricia Thomason	Physical Therapy	In/Out of District Students	\$225/evaluation
Kelli Marella	Occupational Therapy	In/Out of District Students	\$71/hr. therapy
Kelli Marella	Occupational Therapy	In/Out of District Students	\$169/evaluation
Hybridge Learning Group 908-917-2552	Behavioral Consultant	Behavior Therapy BCBA Consultation FBA	\$84/hour \$142/hour \$2,100
Melissa Donofrio, MA, BCBA 914-548-2412	Behavioral Consultant	Functional Behavior Assessment	\$1,600.00 Additional Services @ \$125.00 per hr.
The Uncommon Thread 908-604-4500	Behavioral Consultation	ABA Consultant/Teacher Behaviorist BCBA Parent Training by BCBA Parent Training by Behaviorist FBA	\$50/hour \$75/hour \$100/hour \$100/hour \$90/hour \$1,600

Learning Tree Multilingual Evaluation & consulting 908-754-8593	Multilingual Child Study Team Evaluations	Psychological Assessment	\$750
		Educational Assessment	\$750
		Speech/Language Assessment	\$750

3.19 Motion to approve the following resolution:

RESOLUTION OF THE READINGTON TOWNSHIP BOARD OF EDUCATION AUTHORIZING EXECUTION OF AN AMENDMENT TO THE POWER PURCHASE AGREEMENT BY AND BETWEEN THE BOARD OF EDUCATION AND READINGTON SOLAR PV, LLC, DATED SEPTEMBER 23, 2016

WHEREAS, the Readington Township Board of Education (the “BOE”), administered a procurement process pursuant to the competitive contracting provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., by issuing a *Request for Proposals for a Developer of Photovoltaic Systems on Lands and Facilities Owned by Readington Township Board of Education, Hunterdon County, New Jersey*, dated December 16, 2015 (the “RFP”); and

WHEREAS, following the completion of a detailed evaluation of the proposals received in response to the RFP, as well as interviews with each respondent, the BOE, based upon the recommendation of the Evaluation Team awarded Readington Solar PV, LLC a Power Purchase Agreement via Resolution dated May 10, 2016; and

WHEREAS, the BOE and Readington Solar PV, LLC executed a Power Purchase Agreement, dated September 23, 2016 (the “Original PPA”); and

WHEREAS, Readington Solar PV, LLC, has requested an amendment to the Original PPA to, among other things, provide for an extension of the Outside Commercial Operation Date; and

WHEREAS, the BOE and Readington Solar PV, LLC, desire to memorialize the requested amendment to the Original PPA and reduce same to writing in a form substantially similar to the form of amendment attached hereto as **Exhibit A** (“Amendment No. 1”);

NOW, THEREFORE, BE IT RESOLVED by the Readington Township Board of Education, as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length.

2. The Business Administrator is hereby authorized and directed, on behalf of the Board, subject to the advice and counsel of the BOE's Special Energy Counsel and Energy Consultant, to execute Amendment No.1 in a form substantially similar to the form of amendment attached hereto as **Exhibit A**, as well as any other ancillary documents necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.
(Attachment 3.19)

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 - 4.04

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to approve a home instruction extension for student H-168 from May 6, 2017 through May 15, 2017 for 5 hours/wk.
- 4.02 Motion to approve home instruction for one hour per week for student H-168 from May 16, 2017 through June 20, 2017.
- 4.03 Motion to approve for Anita Genovese-Mahoney to complete 30 hours of field study at HBS and WHS during the month of June as part of her pre-service teacher training at TCNJ.

- 4.04 Motion to approve honorarium payments to the following presenters for staff development training to be provided on the In-Service Day scheduled for May 26, 2017:

Presenter	Session	Amount
Margaret Sarmiento	Ayurveda #1	\$50.00
Margaret Sarmiento	Ayurveda #2	\$50.00
Jen Morsella	Kickboxing/Pilates	\$50.00
Mara Marks	Zumba	\$50.00

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.16

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following Technology summer support staff effective July 10, 2017 through August 21, 2017.

		<u>Total Summer Hours</u>	<u>Rate/Hr</u>	<u>Total Summer Rate</u>
Teacher/Staff Member Mary Coyle	7 Weeks 32 Hrs/week	224	\$15	\$3360

Teacher/Staff Member José A Fernández	7 Weeks 32 Hrs/week	224	\$15	\$3360
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- 5.02 Motion to acknowledge the following retirement with appreciation for her years of service, effective June 30, 2017:

Dianna Barkman	Special Education Teacher (RMS) 20-01-D2/aic
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- 5.03 Motion to approve Jennifer Heller and Christine Lewis to provide home instruction for student H-168 from May 6, 2017 through May 15, 2017 for 5 hours per week collectively.
- 5.04 Motion to approve Jennifer Heller and Christine Lewis to provide home instruction for one hour per week for student H-168 from May 16, 2017 through June 20, 2017.
- 5.05 Motion to accept the Superintendent’s recommendation and appoint clerical aides for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.05)
- 5.06 Motion to accept the Superintendent’s recommendation and appoint Custodians for the period of July 1, 2017 through June 30, 2018 at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.06)
- 5.07 Motion to accept the Superintendent’s recommendation and appoint Secretaries for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.07)

- 5.08 Motion to accept the Superintendent's recommendation and appoint Maintenance Mechanics for the period of July 1, 2017 through June 30, 2018. (Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and appoint Technology staff for the 2017-2018 school year. (Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint other support staff for the 2017-2018 school year. (Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint unaligned administrators for the 2017-2018 school year. (Attachment 5.11)
- 5.12 Motion to accept the Superintendent's recommendation and appoint Confidential Secretaries for the 2017-2018 school year. (Attachment 5.12)
- 5.13 Motion to appoint bus drivers, bus aide and cafeteria aide hourly rates, hours pending finalization of routes for 2017-18 school year. (Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, effective July 1 – August 31, 2017 at \$30.00 per hour:

Teacher	Curriculum Writing	Amount
Ann Haberkern	ELA Curriculum 5 th	\$75.00
Ann Kane	ELA Curriculum 5 th	\$75.00

5.15 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Daniela DeFranco (replacing Christina Maher)	Teacher/Special Education (TBS - position moved from HBS) 20-02-D2/a iw	\$55,920 BA+15 Step 2	September 1,2017 – June 30, 2018
Barbara Pauley (replacing Christine Crielly)	Guidance Counselor (HBS) 20-02-D2/aji	\$69,495 MA+30 Step 12	September 1, 2017 – June 30, 2018
Charles Keri (replacing Jonathan Jardine)	Custodian (BOE) 70-05-D5/apl	\$37,360 Custodial Step 3	May 22, 2017 – June 30, 2017
Julie Curcio (replacing Nancy Hara)	Teacher/Special Education (RMS) 20-01-D2/aie	\$59,010 MA Step 1	September 1, 2017- June 30, 2018

5.16 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating workshops on the May 26, 2017 Inservice Day:

Teacher/Facilitator	Session	Prep Time	Amount
Fitzgerald, Tracy	Be Creative!	3.0 hours	\$90.00
Greenberg, Lauren	Tools to Flip Instruction	3.0 hours	\$90.00
Krial, Sherry	Best of Today: Google Apps, Extensions#1	3.0 hours	\$90.00
Krial, Sherry	Getting to Know Chromebooks #1	1.5 hours	\$45.00
Krial, Sherry	Best of Today: Google #2	1.5 hours	\$45.00

Krial, Sherry	Getting to Know Chromebooks #2	1.5 hours	\$45.00
Newcamp, Ryan	Ozobots	3.0 hours	\$90.00
Singer, Stephanie	Library Leadership Symposium Review	3.0 hours	\$90.00
Singer, Stephanie	Yoga	3.0 hours	\$90.00
Yunos, Paul	Yoga	1.5 hours	\$45.00

COMMUNICATIONS

Committee Report

Motion to adopt 6.01 - 6.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

6.01 Motion to accept the Superintendent’s recommendation to approve for second reading and adopt the following bylaws, policies and regulations:

- Bylaw 0000.01 Introduction
- Bylaw 0000.02 Introduction
- Regulation 0000.03 Introduction
- Policy 2320 Independent Study Programs (ABOLISHED)

- Policy 2415.06 Unsafe School Choice Option
- Policy 2460 Special Education
- Regulation 2460 Special Education
- Regulation 2460.8 Special Education – Free and Appropriate Public Education
- Regulation 2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
- Regulation 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
- Regulation 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students
- Policy 2467 Surrogate Parents and Foster Parents

6.02 Motion to accept the Superintendent’s recommendation to approve for first reading the following policies and regulations:

- Policy 2431 Athletic Competition
- Regulation 2460.1 Special Education – Location, Identification, and Referral
- Policy 2464 Gifted and Talented Students
- Policy 2622 Student Assessment
- Policy 3160 Physical Examination (Teaching Staff Members)
- Regulation 3160 Physical Examination
- Policy 4160 Physical Examination (Support Staff Members)
- Regulation 4160 Physical Examination
- Policy 5116 Education of Homeless Children
- Regulation 5116 Education of Homeless Children
- Policy 7446 School Security Program
- Policy 8530 Records Retention

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at -----

Motion:

Second:

Vote: