

READINGTON TOWNSHIP BOARD OF EDUCATION
 Holland Brook School Board of Education Meeting Room
 Regular Meeting 7:30 pm
 April 28, 2015

AGENDA

Previous to the Meeting will be a Special Art Gallery viewing from 7:00 – 7:30

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

SUPERINTENDENT’S REPORT

Budget Hearing and Budget Adoption
 Report from Emily Bengels on recent trip to Poland

Motion to approve the following resolution adopting the 2015-2016 Budget.

Motion: **Second:** **Roll Call Vote:**

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

Budget Adoption 2015-2016:

BE IT RESOLVED that the budget be approved for the 2015-2016 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present for A4F request of school taxes to the Township of Readington.

* Indicates items were not discussed at Work Session

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2015-2016 Total Expenditures	29,523,372	408,005	2,119,963	32,051,340
Less: Anticipated Revenues	2,879,773	408,005	82,927	3,370,705
Taxes to be Raised	26,643,599	0	2,037,036	28,680,635

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

1.01 Motion to accept the following HIB Reports:

Date	School	Findings of Harassment, Intimidation or Bullying
01/28/2015	HBS	No
03/20/2015	RMS	No

* Indicates items were not discussed at Work Session

1.02 Enrollment and Drill Reports

MINUTES

Motion to adopt 2.01 – 2.05

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 2.01 Motion to approve the Minutes March 10, 2015
- 2.02 Motion to approve the Executive Session Minutes March 10, 2015
- 2.03 Motion to approve the Minutes March 17, 2015
- 2.04 Motion to approve the Special Meeting Minutes March 25, 2015
- 2.05 Motion to approve the Executive Session Special Meeting Minutes March 25, 2015

FINANCE/FACILITIES

Motion to adopt 3.01 – 3.08

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 3.01 Motion to approve the **Bill List** for the period from **April 16, 2015** through **April 28, 2015** for a total amount of **\$161,831.21**. Attachment 3.01
- 3.02 Motion to approve **District Travel Schedule April 28, 2015** for a total amount of **\$3,491.89**. Attachment 3.02

* Indicates items were not discussed at Work Session

3.03 Motion to approve **Account Transfers** for **March 1, 2015** through **March 31, 2015**.
Attachment 3.03

3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: February 28, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as February 28, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending February 28,2015. Attachment 3.04-3.04a

3.05 WHEREAS, the Readington Township Board of Education has contracted with Temco Building Maintenance, Inc. with offices located at One Madison Street, Building D, East Rutherford, N.J. for the period of July 1, 2013 through June 20, 2015 and

WHEREAS, said contract provides that the parties, may, at their option, agree to renew the contract for up to two additional one year periods, in accordance with the provisions of N.J.S.A. 18A:18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same as in the original contract, and

WHEREAS, the Readington Township Board of Education finds that the services provided by Temco are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby renews its contract with Temco Building Maintenance, Inc. for the period of July 1, 2015 through June 30, 2016 for an annual amount of \$506,907, a 1% increase which does not exceed the change in index rate of 1% as of April 1, 2015 as defined by N.J.S.A. 18A:18A-2(bb)

3.06 Motion to approve the Government and Public Education Card Processing Agreement, ACH Agreement and Addenda between the Readington Board of Education and Heartland Payment Systems, Inc. at no cost to the district for the period from July 1, 2015 through June 30, 2017, with option to renew in one year extensions not to exceed a total of 5 consecutive years.

* Indicates items were not discussed at Work Session

3.07 Motion to approve the 2015-2016 holiday schedules for Custodians/Maintenance, Secretaries, Administrators, and Technology Staff. Attachment 3.07

*3.08 Motion to approve the renewal of the district's dental insurance plan with Horizon Blue Cross Blue Shield of New Jersey at the following plan rates:

00-16-086633 Dental Option Plan	Current Monthly Rates	Renewal Monthly Rates	Change in Premium
Single	\$27.71	\$30.07	\$2.36
Family	\$72.68	\$78.86	\$6.18
Parent/Children	\$54.37	\$58.99	\$4.62
01-17-086633 Dental Choice Plan			
Single	\$24.84	\$24.84	\$0.00
Family	\$65.16	\$65.16	\$0.00
Parent/Children	\$48.75	\$48.75	\$0.00
35-36-086633 Dental Total Care			
Single	\$32.26	\$32.26	\$0.00
Family	\$84.62	\$84.62	\$0.00
Parent/Children	\$63.32	\$63.32	\$0.00

EDUCATION/TECHNOLOGY

Motion to adopt 4.01 – 4.08

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

4.01 Motion to accept the Superintendent's recommendation and approve Richard Enna to observe 2 hours of Leslie Weintraub's class in March 2015 at Three Bridges School as part of his pre-service teaching studies at Raritan Valley Community College.

* Indicates items were not discussed at Work Session

- 4.02 Motion to accept a donation of two boxes of school supplies for the Whitehouse School and nine boxes of school supplies for district use from Walmart on December 15, 2014.
- 4.03 Motion to accept the Superintendent's recommendation and approve the field trip for HBS Destination Imagination team to compete at the DI Global Finals in Knoxville, TN. Global Finals will take place from May 19th - 24th.
- 4.04 Motion to approve the following books:
1. Running Out of Time by Margaret Patterson Haddix for 6th grade
 2. Flipped by Wendelin Van Draanen
 3. The Book Thief for 8th grade
 4. Maze Runner by James Dashner for 8th grade
 5. Invasion by Walter Dean Meyers for 8th grade
 6. The Boy on the Porch by Sharon Creech for 5th grade
 7. Ruby Holler by Sharon Creech for 5th grade
 8. Chasing Redbird by Sharon Creech for 5th grade
 9. Super by Matthew Cody for 5th grade
 10. Powerless by Matthew Cody for 5th grade
 11. Touchblue by Cynthia Lord for 5th grade
- 4.05 Motion to approve Home Instruction for student: H-153 beginning March 17, 2015 through March 27, 2015.
- 4.06 Motion to approve Jacquelyn Garafola to student teacher with Meryl Vance (HBS – 4th grade) as part of her pre-service requirements at Seton Hall University – September through December 2015.
- *4.07 Motion to accept the Superintendent's recommendation and approve the following fundraiser:

Fundraiser	School	Date	Recipient
Pediatric Cancer	RMS	May 11 - May 15, 2015	The Harms Family

* Indicates items were not discussed at Work Session

- *4.08 Motion to approve Home Instruction for student H-154 from April 14, 2015 to May 14, 2015. Services provided by Silvergate Prep, Bridgewater, NJ at a rate of \$50.00 per hour for a total of 10 hours per week.

PERSONNEL

Motion to adopt 5.01 – 5.30

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 5.01 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Linda Schoener	Jennelle Billingsby	*Jennifer MacDade
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- 5.02 Motion to accept the Superintendent’s recommendation and affirm the appointment of a teacher (long term substitute) appointment pending satisfactory completion of employment requirements and emergent hire, if needed:

NAME	POSITION	RATE	EFFECTIVE DATES
Alyce Quinlan	Long Term Replacement Teacher (replacing employee # 20-01-D2/aew - LOA)	Substitute rate for the first 20 consecutive days, per diem rate. BA,	April 13, 2015 – June 30, 2015
Christina Potter	Long Term Replacement Teacher (replacing employee # 20-03-D2/axg – LOA)	BA, Step 1	April 27, 2015- June 30, 2015

* Indicates items were not discussed at Work Session

*Nicole Morelli	Long Term Replacement Teacher (replacing employee # 20-02-D2/abl – LOA)	Substitute rate for the first 20 consecutive days, per diem rate. BA, Step 1 after that.	April 27, 2015 – June 30, 2015
*Lauren Rittenhouse	Long Term Replacement Teacher (replacing employee # 20-01-D2/afm – LOA)	Substitute rate for the first 20 consecutive days, per diem rate. BA, Step 1 after that.	April 27, 2015 – June 30, 2015
*Dina Innocenti	Temporary Replacement Aide (replacing employee #30-01-D3/awi)	Contractual Rate	April 27, 2015 – June 30, 2015

5.03 Motion to approve Marie Potenta as a 2014-2015 chaperone for Readington Middle School events at an hourly rate of \$19.71.

5.04 Motion to approve the following staff members as chaperones for the RMS overnight trip to Washington, D.C. at a stipend rate of \$75.00 each:

Courtney Calamito	Michelle Hoff	Kristin Poroski
Jim Casertano	Janet Howard	Stephanie Singer
Adam Connelly	Kathryn MacDade	Melissa Spatz
Mary Ann Connelly	Kevin Meyer	Krista Volpe
William Daly	Cheryl O'Brien	Stephanie Wood
Erica Del Guidice	Kelly Parks	Paul Yunos
Lauren Greenberg		

5.05 Motion to approve Christina Potter as a chaperone for 2.5 hours at the RMS Read-a-Thon at a stipend rate of \$19.71 per hour, for a total stipend of \$49.28.

5.06 Motion to approve the following Special Education Chaperones for the 2014-2015 school year:

Name	Sport	Rate
Laurie Somma	Baseball	\$19.71
Denise Hawkins	Baseball	\$19.71

* Indicates items were not discussed at Work Session

Laurie Somma	Lacrosse	\$19.71
Denise Hawkins	Lacrosse	\$19.71
Gabriel Cherichello	Track	\$19.71

- 5.07 Motion to approve the following staff members as Summer Sports Academy Coaches at a stipend of \$640 (16 hours at \$40/hour) for each camp coached:

Edward Dubroski	Carrie Sivo
Adam Lillia	Paul Yunos
Ryan Newcamp	

- 5.08 Motion to approve the following mentors for the 2014-2015 school year as follows:

New Staff Member	Mentor	Term
Potter, Christina/TBS	Shashkewych, Vera/TBS	8 Weeks
Rito, Monica/RMS	Zuegner, Elise/RMS	1/3 Year
Morelli, Nicole/HBS	DiGregorio, Colleen/HBS	8 Weeks

- 5.09 Motion to approve Maria DeSimone to provide home instruction for student: H-153 beginning March 17, 2015 through March 27, 2015 at a rate of \$30.00 per hour.

- 5.10 Motion to approve Sheri Simonetti as an LDT-C mentor for Ann Roarty for the 2014-2015 school year at a rate of \$30/hour, not to exceed \$550, to be funded through IDEA funds.

- 5.11 Motion to accept the following resignation for retirement with appreciation for his years of service:

Name	Position	Effective Date
Chester Schultz	Maintenance Mechanic 70-05-D5/aoo	July 1, 2015

* Indicates items were not discussed at Work Session

- *5.12 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2015 Spring Teacher Academy Program:

Staff Member	School	Teacher Academy Course	Stipend
Birmingham, Denise	RMS	Book Study: How to Win Friends & Influence People	\$180
Dribbon, Lori	TBS	Music Education Powers STEAM	\$90
Hengst, Filomena	HBS	Promoting a Growth Mindset with your Students	\$90
Hengst, Filomena	HBS	Classroom Organization	\$90
Krayem, Michele	HBS	Book Study: The Whisperer	\$270
Krial, Sherry	RMS	Google Tips and Tricks	\$225
Krial, Sherry	RMS	Windows 8	\$225
Lewis, Christine	TBS	Covering the ELA Standards	\$135
Lewis, Christine	TBS	Reader's Workshop for VERY Beginners	\$135
Mirsky, Shaina	RMS	Reading and Writing Strategies	\$135
O'Brien, Cheryl	RMS	Book Study: Teaching Argument Writing	\$180
Padavano, Mary	HBS	Promoting a Growth Mindset with your Students	\$90
Pauch, Sarah	WHS	Building Reading Foundations	\$135
Pauch, Sarah	WHS	Writer's Workshop for VERY Beginners	\$112.50
Pauch, Sarah	WHS	Google Tips and Tricks	\$225
Pauch, Sarah	WHS	Windows 8	\$225
Poroski, Kristin	RMS	Reading and Writing Strategies	\$135
Russo, Kevin	BOE	DDP Yoga Session	\$180
Sabo, Jennifer	RMS	Book Study: The Overachievers	\$270

- *5.13 Motion to accept the Superintendent's recommendation and approve Marie DiSimone and Colleen Ogden as substitute Homework Room advisors at Readington Middle School for the 2014-2015 school year at a stipend rate of \$25.00 per hour.
- *5.14 Motion to revise the club stipend for Samba at Holland Brook School to Jack Hasselbring, \$1,251.40 and Tiffany Vocke, \$600.00 for the 2014-2015 school year.
- *5.15 Motion to approve Stephanie Armstrong to cover the 5th grade Splash Out on June 9, 2015 from 5:30-8:00 p.m. at Silver Saddle Swim Club at her contractual hourly rate.

* Indicates items were not discussed at Work Session

- *5.16 Motion to approve the Special Education Teachers listed below to teach the district's Extended School Year Program during the summer of 2015 at their contractual rate:

Name	Position	Hours per day
Angel Longo	Special Education Teacher – Resource – Project Read (16 Days)	3.0
Deanna Simonetti	Special Education Teacher – Resource - Project Read (16 days)	3.0
Jessica Heggerty	Special Education Teacher – Resource – Project Read (16 Days)	3.0
Christina Maher	Special Education Teacher – Resource Project Read (16 Days)	3.0
Geraldine Fahey	Special Education Teacher – Preschool (24 days)	3.0
	Special Education Teacher – Preschool Ext. Day (24 days)	
David de Velder	Special Education Teacher – LLD (20 Days)	4.75
Marybeth Schwarz	Special Education Teacher – LLD (4 days)	4.75
Kevin Meyer	Special Education Teacher – LLD (24 days)	4.75
Lauren Nicolai	Special Education Teacher – Autism (16 days)	4.75

- *5.17 Motion to approve the Instructional Aides listed below to provide support to the district's Extended School Year Programs during the summer of 2015 at their contractual rate:

Name	Position	Number of Hours
Patricia Hunt	Personal Aide – Preschool Extended Day (24 days)	4
Marianne Schultz	Instructional Aide - Preschool (24 days)	2.5
Patti Lamberta	Instructional Aide - Preschool (24 days)	2.5
Karen Cooney	Personal Aide - LLD (24 days)	4.0

* Indicates items were not discussed at Work Session

Pauline Marsh	Aide – LLD (24 days)	4.0
Laurie Somma	Middle School LLD (24 days)	4.0
Kim Hutson	Personal Aide – Autism Class (24 days)	4.0
Lorraine Powell	Personal Aide – Autism Class (24 days)	4.0
Teresa Bruno	Instructional Aide - Resource Program (16 days)	2.5

- *5.18 Motion to approve **Deborah Andrioni**, RN, to accompany S-031 to and from Matheny Medical and Educational Center, effective, July 1 through August 28, 2015 at her contractual rate.

- *5.19 Motion to approve **Nancy Kelly**, School Nurse, to provide health office coverage during the district's extended school year program, 4 hours a day, 4 days a week, from June 29 - July 30, 2015, at her contractual rate.

- *5.20 Motion to approve **Kathy Cataldi**, School Nurse, to provide health office coverage during the district's extended school year program, 4 hours a day, 4 days a week, from August 3-6, 2015, at her contractual rate.

- *5.21 Motion to approve **Kathy Cataldi**, School Nurse, to provide substitute health office coverage as needed during the district's extended school year program between June 29 – July 30, 2015, at her contractual rate.

- *5.22 Motion to approve **Cindy Fillebrown and Wendy Baer**, district Speech and Language Specialist, to provide speech and language services during the district's extended school year program for four hours daily for 24 days from June 29- August 6, 2015 at a rate of \$ 70.00/hr.

- *5.23 Motion to approve **Deborah Nazzaro**, School Nurse, to work during the summer to complete fall sports physicals at her contractual rate for a total of 40 hours.

* Indicates items were not discussed at Work Session

- *5.24 Motion to approve **Marie Potenta, Wendy Baer, Cynthia Fillebrown, Erica Winebrenner** and **Beth Luque**, district speech and language specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 – August 28, 2015 at their contractual rate, not to exceed \$1500.00 collectively.
- *5.25 Motion to approve **Marie Potenta, Wendy Baer, Cynthia Fillebrown, Erica Winebrenner** and **Beth Luque**, district speech and language specialists, to conduct speech and language evaluation(s) between July 1 – August 28, 2015 at their contractual rate, not to exceed \$1500.00 collectively.
- *5.26 Motion to approve the following Special Education and General Education teachers to attend Special Education Identification, Eligibility and Individual Education Plan (IEP) conferences from July 1– August 30, 2015 at a rate of \$30.00/hr, for a total not to exceed \$2,500.00 collectively.

Linda Rakowitz	Lora Peterson	Alissa Buelow
Jessica Hegarty	Caroline Robb	Dianna Barkman
Kristy Pieloch	Colleen DiGregorio	Lillian Liskovec
Bruce Wild	Jeanne Rutledge	Carey Anne Hendershot
Joyce McGibbon	Courtney Calamito	Lauren Mahoney
Meryl Vance	Colleen Ogden	Erica Del Guidice
Shaina Mirsky	Maryanne Reilly	Lauren Greenberg
Mary Fuchs	Angel Longo	Kristi Dauernheim
Jackie Carmeans	Donna Urbanowicz	George Shepard
Arlene Schlosser	Susan Johnson	Madeline Kalinich
Gargi Adhikari	Judy Doslik	Alisa Swider
Sharon Nilsen	David deVelder	Catherine Smith
Kevin Meyer	Kristin Poroski	Donna Kwiatkowski-Belt
Jennelle Barbiche	Jackie Carmeans	Jennifer Heller
Melissa Spatz	Patricia Laughlin	Geraldine Fahey
Kristy Pieloch	Stacey Skene	

- *5.27 Motion to abolish Job Description #1612, Director of Pupil Services and approve the revision of Job Description #1740, Supervisor of Pupil Services.

- *5.28 Motion to accept the following resignation:

Name	Position	Effective Date
Eric Yates	Supervisor of Math, Science and Technology, 10-05-D1/aam	July 1, 2015

* Indicates items were not discussed at Work Session

*5.29 Motion to accept a Leave of Absence for the 2015-2016 school year for employee # 5716.

*5.30 Motion to accept the Superintendent's recommendation and approve the following resolution:

WHEREAS, the Readington township Board of Education (hereinafter referred to as the "Board") employs the following position:

#30-01-D3/axp, at Readington Middle School

WHEREAS, the Board has determined that the Readington Township School District's needs can be adequately served with reducing the aforementioned position,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reduces position #30-01-D3/axp, effective April 27, 2015 for reasons of economy and efficiency.

COMMUNICATIONS

Motion to adopt 6.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and Regulations.

Policy 0134 – Board Self-Evaluation
Policy 0152 – Board Officers
Policy 3212 – Attendance
Policy 4212 – Attendance
Policy 5200 – Attendance
Regulation 5200 - Attendance
Policy 5756 – Transgender Students

* Indicates items were not discussed at Work Session

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD/OPEN TO THE PUBLIC

Readington Memorial Day Participation

ANNOUNCEMENTS FROM THE PRESIDENT

EXECUTIVE SESSION

Motion:

Second:

Vote:

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Non Tenured Administrators, with no action to be taken, for approximately 20 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN FROM EXECUTIVE SESSION

Motion to Adjourn at _____

Motion:

Second:

Vote:

* Indicates items were not discussed at Work Session