

How to Add Gmail to iOS device:

1. Open Settings and choose "Mail, Contacts, Calendars" from the list.
2. Under "Accounts", click "Add Account"
3. Click on the "Gmail or Google" icon.
4. Fill in the requested information. Email and password are required.
5. Select which Gmail functions you want available on your phone--you can sync Mail, Contacts, Calendars, and Notes from your Google account into your phone.
6. Click "Save" on the top right hand corner.
7. Go to the Home menu and click on the Mail icon to view your mail.

How to Add Gmail to an Android device

1. Open the Settings menu and go to Accounts & sync settings on your device.
2. The Accounts & sync settings screen displays your current sync settings and a list of your current accounts.
3. Touch Add account.
4. Touch Google to add your Google Apps account.
5. Touch Sign in when prompted for your Google Account.
6. Enter your full Google Apps email address as your username, and then enter your password.
7. Select which services you'd like to sync.