



## FINANCE & FACILITIES MEETING MINUTES

Wednesday October 7, 2020

Committee Members: Ray Egbert, Chair  
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Don Race, Facilities Manager (Items 1-4)

### 1. 2020-2021 Capital Projects

- a. The Committee received an update for the TBS boiler project. Boiler # 1 is operational and able to heat the building. Boiler # 2 is scheduled to be completed October 13<sup>th</sup>.
- b. The HBS roof project is substantially complete. The remaining work entails punch list items. A minor issue of water collecting around a roof drain will be corrected as well.
- c. The application for the Securing Our Children's Future Bond Act grant is still postponed by the State indefinitely.
- d. The LED lighting project at WHS and TBS is completed.
- e. Other maintenance and IT summer projects have been substantially completed per the priority list. The Digital display and POTS installation have been delayed due to the necessary work to have Chromebooks ready for virtual learning. The emergency walkway work for the RMS 500 wing has been postponed due to additional work to have the schools ready for hybrid learning. The TBS entrance doors have been installed.

### 2. RMS Well / E. Coli – Update

The District is awaiting NJ DEP approval before the contractor can start. The lowest bid was \$61,900.

### 3. Polling Location

Governor Executive Order # 177 requires the District to allow the schools to become a polling location for the upcoming general election. HBS has been chosen for this location.

### 4. QSAC Review

The Department of Education will start its review next month which includes a walk-through of the Facilities.

### 5. Maschios Staffing

The school kitchens have not been operational since March. This has created a reduction in staff which will probably require new staff training once the school kitchens become operational.

### 6. Policy #5118

A current student's family has requested to pay tuition as a result of change in residency. The tuition would be for the remainder of the 20-21 school year and the 21-22 school year. The tuition rate is \$21,582 per year. The Committee is recommending approval of this agenda item.

## **7. Budget Update**

- a. The District received \$52,266 from the Coronavirus Relief Fund Grant. The majority of these were used to purchase Chromebooks.
- b. The District will receive a \$53,062 rebate from Amerihealth. The original insurance premium was split between the District (80%) and the staff (20%). These funds will be returned using the same allocation.
- c. The Digital Divide grant funds of \$49,695 were used to purchase I-Pads for Kindergarten. The FEMA grant request of \$110,599 for COVID related purchases was submitted however it is uncertain if those funds will be received.
- d. A list of additional costs related to COVID 19 was presented to the Committee. The additional costs currently amount to approximately \$121,000. Mr. Bohm continues to monitor this list and most of the items were not budgeted. The largest unknown amount that could be a concern is costs related to long term substitutes needed to fulfill staff accommodations.
- e. NJ Educators Health Plan (NJEHP) Open Enrollment begins October 15<sup>th</sup>.

## **8. Board Goals**

The previous year's Board Goals were presented to be discussed for the next Board meeting.

## **9. Finance Agenda Items**

The Finance agenda items are normal in nature. The Committee is recommending approval for all.

## **10. Bills List**

The Bills List are normal in nature.

## **11. Next meeting is planned for November 2, 2020.**