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FINANCE & FACILITIES MEETING MINUTES

Tuesday April 16, 2019 at 8:30 a.m.

Committee Members: Ray Egbert, Chair
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Don Race, Facilities Manager (present for items 2- 6)

1. Health, Dental, and Prescription Renewal 2019-2020

Representatives from Brown & Brown Benefit Advisors presented the Group Insurance Marketing Report. A few highlights from this presentation:

- a. The overall Amerihealth (current District plan) Annual Premium increase from 2018-19 is 5% or approximately \$236,400.
- b. The State Employee Health Benefit Plan (benchmark plan) increase from 2018-19 is 27.2% or approximately \$1,287,500.
- c. Horizon and the Schools Health Insurance Fund declined to quote.
- d. The Horizon Dental Plan Premium increase from 2018-19 is 3.5% or approximately \$6,100.
- e. Since leaving the State Employee Health Benefit Plan, the District has saved approximately \$5m and the staff has saved approximately \$1m in contributions.

2. 2019-20 Capital Projects - Vestibules

As discussed at the previous Board meeting, the only two bids received were rejected due to one bid having a material defect and the other surpassing the project estimate. The next bid opening is scheduled for April 24th with the results expected April 26th. This is expected to be on the April 30th Agenda.

3. Visitor Management System

Mr. Race presented three systems. The Committee preferred a system with more face-to-face interaction versus a self-service kiosk inside the vestibule for safety reasons. Mr. Race is to provide additional quotes for this preference. There is no Committee recommendation at this time.

4. CRG Mapping

As previously discussed, the Committee was presented with a building mapping system to assist first responders to navigate the building and the safety components in the event of an emergency. The cost for this system is approximately \$9,000. One concern discussed was the housing of the building maps with a 3rd party. CRG provided an email to explain the security protocols to protect this information. The Committee is recommending approval of this system.

5. HBS mercury testing

The Committee again reviewed the testing report for the gymnasium floor that took place in March 2018 showing no elevated levels as compared to outside air. The Committee expressed the desire to have this test performed every three years. The replacement of the floor is included on the Long-Range Facilities Plan with an estimated replacement in June 2022.

6. HSA storage shed

As previously discussed, the HSA has requested to locate a storage shed on District property. After discussion, there was not consensus among the Committee, this item was moved for review by the Policy Committee as that committee is also discussing use of school facilities.

7. Budget

- a. County comments are expected April 22nd
- b. Any comments are expected to be included on the April 30th Board Agenda
- c. The Committee reviewed the Budget Postcard with limited changes. The postcard will now be reviewed by the Policy and Communications Committee.
- d. The Budget will be presented to the Township Committee on May 6th.

8. Finance Agenda Items

Items were discussed above or standard items.

9. Bills List

The List contains standard items.

10. Next meeting is planned for May 10th, 2019