



FINANCE & FACILITIES MEETING MINUTES

Monday, January 13, 2020

Committee Members: Ray Egbert, Chair
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Don Race, Facilities Manager (Items 1 thru 3)

1. 2020-21 Capital Projects

- a. HBS gymnasium – On December 18th, the HBS gymnasium floor was tested for mercury volatility to determine the possibility of mercury leaching. The testing showed no issue with mercury leaching. This test along with the prior air sampling and core sampling is deemed sufficient testing to determine there are no mercury issues with the gymnasium floor. Going forward, the air will be sampled every two to three years to confirm that air quality is maintained.
- b. TBS boiler – SSP Architects presented two options for the boiler replacement which included a similar in-kind boiler system currently used and a high efficiency system. The new in-kind system would be approximately 86% efficient with an approximate cost of \$350,000. The high efficiency system would be approximately 94% efficient with an approximate cost of \$1,000,000. The Architects stated the cost difference would likely not be recouped with future energy savings from the high efficiency system. The Committee felt the large price difference along with the intensive constructional modifications merited the conversion to the high efficiency system not viable. The plan would be to install the in-kind system this summer. The Committee recommends approval of the installation of the in-kind system.
- c. Long Range Facilities Plan – SSP Architects presented the final draft of the Long-Range Facilities Plan (LRFP). The Committee reviewed the plan including project priority with minimal changes. The Committee recommends approval of the Plan which should be included on the February 4th Agenda.

2. 2019-20 Capital Projects

- a. Vestibules – The project is substantially completed with only cosmetic punch list items remaining. The system is currently working a planned.
- b. RMS Well Water – As previously communicated, one of the two RMS wells has tested positive for E. coli. This well has been shut down along with related restrooms, sinks, and drinking fountains. After a detailed inspection of the well, the well casing was found to be leaking at the connection point of the well pipe and the casing pipe which has allowed ground water to leak into the well water. Mr. Race, Facilities Manager, stated the plan is in place to repair the well casing along with required future water testing requirements. The repair work can begin once NJDEP approves the plan.

3. Securing Our Children's Future Bond Act

The Readington school district has been allocated up to \$78,551 for security upgrades through this Act once the required lengthy application process is completed by Mr. Bohm. The Act also provides funds for water infrastructure upgrades which includes the District's previous lead testing and resulting upgrades. The Act allows up to \$6,000 per unit, however, a much lower amount is expected.

4. Affordable Housing update

Mr. Bohm met with the Property Manager for the Willows and she was willing to work with the district to provide preliminary information on families with children to assist the district with enrollment planning. The Committee was updated with the slide show that will be presented to the public. Since this has been discussed numerous times during meetings, a more comprehensive presentation is for background knowledge for all. This includes an introduction of concerns for Whitehouse School's enrollment history and anticipated enrollment increases.

5. Preschool Tuition

The Committee reviewed the draft flyer presenting application deadlines and costs. The transportation amount has not changed from the State mandated amount of \$100 roundtrip. The tuition for 2020-21 will be \$400 per month. The Committee recommends approval of these amounts.

6. Bus Driver Salary Guide for the 2020-2021 School Year and Onward

This item was tabled due to time constraints.

7. Cafeteria Food Service Program Feedback

The feedback for the WHS food service program was not overly positive from mainly students and staff. This was partially attributed to staff turnover in the cafeteria. Maschio's, the food service provider, has assigned managers to mitigate concerns. There is no Committee recommendation currently.

8. Finance Agenda Items

The Finance agenda items are normal in nature or have been explained above.

9. Bills List

The List contains standard items.

10. Next meeting is scheduled for January 28, 2020 at 8:30 a.m.