

Readington Township Board of Education

Finance/Facilities Meeting Minutes

Time and Date of Meeting: Friday, Sept. 9, 2016 at 9:00 a.m.

Location: Board Meeting Room

Committee Members: Bill Goodwin, Chair
Cheryl Filler, Laura Simon
absent: Ray Egbert

Administrative Staff: Barbara Sargent, Superintendent
Steffi-Jo De Casas, SBA/Board Secretary
Don Race Facilities Manager
Marci Cole, Dispatcher
Ray Cree, Transportation Mechanic

1) Summer Construction Projects (with Don Race):

The committee reviewed the status of the Summer Construction Projects. The parking lots and steps are completed except for a few punch list items. A newly discovered break in the sewer line at TBS was repaired on Sept 9th.

The activity on solar projects has concentrated on contract negotiations and administrative actions like obtaining permits. No action occurred on school grounds this summer. The construction of solar facilities will occur in the spring and summer of 2017.

2) Long Range Facility Plan (with Don Race):

Some new projects have been identified and are proposed additions to the long range facility plan. The completed construction projects will be removed from the plan. The list identifies potential projects for the future. Each year, some of these projects will be prioritized for completion; many projects will be rolled over to the following year.

New items:

- Paving a strip for parking spaces along the edge of the old bus parking area. These parking spaces were added to the parking lot project, but were later removed from that project for expense reasons. These spaces are to compensate for the loss of parking spaces in the new bus area.
- Replace RMS library entrance doors on the 200 wing. This would also involve changing the door frame, so it is more complex.
- TBS sidewalk/curb repairs

- TBS retention wall needs rebuilding as the current wall is deteriorating.
- RMS(upper lot)/TBS/WHS- crack filling/sealing/stripping driveway and parking areas
- HBS repave basketball court (possible crack fill and recoat)
- HBS repave loading dock area (was not part of 2016 repaving project)
- RMS repair/refresh basketball court
- Fence in area by RMS where grounds-keeping equipment is stored

3) Transportation (with Marci Cole and Ray Cree):

The committee was given updated status on our shared service with Branchburg regarding bus transportation and repairs. No action was taken.

4) Budgeting:

The committee briefly reviewed several spreadsheets on budgets and expenditures. No action was taken.

5) Next meeting: Tuesday October 11, 9 am.