



# FINANCE COMMITTEE MEETING MINUTES

Tuesday, August 17, 2021

[8:30 a.m.](#)

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Committee Members: Dr. Camille Cerciello, Chair  
Laura Simon, Carol Hample, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Donald Race, Facilities Manager  
Jim Belske, IT Coordinator

## 1. Readington Ready Plan for the 2021-22 School Year

Discussed accommodations to serve grab-and-go lunch option. 3 foot distance will be maintained in cafeterias.

- Facility Use - will be available to outside groups. Building will be cleaned after each use
- YMCA - RMS students low enrollment - RMS students will be bussed after school to HBS

## 2. 2021-2022 Capital Projects

- HBS roofing project - There have been supply chain issues involving metal work and block work, beyond our control, therefore the project will not be completed at the end of August, as originally planned. Work will be completed likely by mid October. All work will be done after school. After school YMCA program will be relocated to another area at HBS to be away from the work area.
  - Change order no. 1 (optional work) - YES - water damage under caulking on flashing on specific corner of building. approx. \$4,000 to fix current problem area will be power washed to remove any discoloration.
  - Supply chain impact on timelines
  - Impact on YMCA and staff staying after 3:00 p.m.
- RMS bleachers replacement - Electricians to complete initial work this week. Bleachers will be installed prior to Sept. 5th.
- Other maintenance/IT projects - Walkway at TBS, completed painting projects. New servers are operational. Will be transitioning to a new server by mid Sept. Also recommending installing a back-up option to firewall for district. Currently testing this option.

3. **Copiers** - current copier rep has retired. 2021-2022 school year is the last year of our 5 -year copier contract. Exploring new reps and updated proposals. May be able to save approx. \$700. annually. There may be supply chain issues. Discussion regarding timeline to receive new copiers. May also order new printers. Appears we should order sooner than later, however, we can transition devices on a timeline that works for all.

4. **Hunting on School Grounds** - Request came from the township whether or not we would allow bow and arrow hunting on an unoccupied piece of property that is owned by the school district. We've completed our due diligence on this approx. 23 acres of land. Although it's legal to allow this activity to occur, it appears the potential risks outweigh any reward for the district. It was recommended that we do not allow this. A response will be sent to the town.

5. **TBS Detention Basin Project** - Discussion to transform detention basin at TBS to address runoff of water onto adjacent street. This project could be elaborate and costly by regrading area, removing fence and installing rain garden or simplified concept to filter water, add plantings and seating and create curriculum for educational purposes. Will further explore more simplified version that is purposeful and cost effective.
6. **CMS Lawsuit Update** - This has been resolved.
7. **Chapter 44 Legislative Update** - Made law regarding health benefits for school employees negotiable if the district shows a loss. Will notify the union.
8. **Preliminary Audit Results / Surplus / Reserves** - Capital reserve balance at 3.3M, an increase of approx. \$300,00, due to impact of COVID. Maintenance reserve balance at \$530,000 and emergency reserve balance at \$125,000. Maintained 2% surplus. More discussion to follow.
9. **Finance Agenda Items** - Nonresident tuition agreement, Maschio's trucking agreement, additional IDEA funding (Basic - \$61,716, Preschool - \$5,266)

#### **10. Bills List**

**11. Next meeting is planned for Thursday, September 9, 2021 @ 8:30.**