

# READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School  
Regular Meeting 7:00 p.m.  
June 13, 2023

## MINUTES

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

### I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 7:00 p.m. and announce that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

**Present:** Mrs. Bettermann, Mrs. Fiore, Mrs. Podgorski, Mrs. Ryan, Mrs. Wolf, Dr. Cerciello, Mrs. Hample

**Also Present:** Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Mrs. Mencer, Mr. Peach

### FLAG SALUTE

### II. SUPERINTENDENT'S REPORT

- Dr. Hart recognized students who participated in the elementary and middle school Central Jersey Music Educators Association honors band competition. Mr. Hylkema and Ms. Richter, music teachers, shared highlights from competitions featuring students from grades 4 through 8.
  - Readington Middle School
    - Jake Christensen
    - Sam Cohen
    - Rayna Cottrell
    - Samuel Gauvin
    - Elizabeth Golebiewski
    - Jonathan Kurilla
    - Robert Rosell
    - Eric Schroeder
    - Abigail Washuta
    - Jack Weissenburger
  - Elementary School Students
    - Victoria Annese
    - Robert Bruggeman
    - Nathan Gardella
    - Phillip Hindle
    - Adrianna Hlinka
    - Bruno Victorino
- Dr. Hart shared information with Ms. Halozan, Art Teacher, on students from across the district selected to have their artwork displayed in the Hunterdon Art Museum's Young Artists Showcase. Students were invited to a reception on April 29, 2023 at the art museum. The artwork included: self-portraits, pop art, celebrity portraits and much more. Some middle school students also had their artwork entered in the Hunterdon Central Art Showcase this month.
  - Readington Middle School
    - Vanessa Agostino
    - Joules Baglino
    - Ashley Banon
    - Ludovit Belan

- Laurentia Cagnole
- Maddie Christensen
- Sophia Cross
- Jillian Drzyzga
- Lindsey Fourre
- Giordana Grillo
- Annelena Hampeis
- Olivia Hanley
- Megan Hines
- Arya Icoz
- Ada Jackson
- Anya Karnani
- Olivia Lopes
- Karolina Martinez
- Jake Masterton
- Tanya McNeil
- Kaylee Mierzejewski
- Leah Morey
- Eyja Morgan Allen
- Anna Pagano
- Yoel Petros
- Myia Sanz
- Rory Sellino
- Alexandria Shedlock
- Brook Tomaino
- Sofia Trabilcy
- Shaelyn Vandermeide
- Mila Victoring
- Jeffery Weis
- Three Bridges School
  - Jackson Conte
  - Summer Doherty
  - Tristan Draine
  - Eda Eldridge
  - Skyler Finley
  - Liliana Fusco
  - Leland Kille
  - Leila Margiotto
  - Martin Ospina
  - Rosalia Pikulin
  - Abigail Quaglia
  - Anthony Quaglia
  - Charlotte Singelyn
  - Delcan Smith
  - Daisy Vilchis Veyta
- Whitehouse School
  - Mateo Araujo
  - Addison Blumenberg
  - Sienna Brooks
  - Julian Lopes
  - Sarah Mansour
  - Ella March
  - Benjamin Murray
  - Sadie Pirez
  - Mila Reggio
  - Axele Sanz
  - Matthew Schneider

- Javes Romero-Siliezar
- Lily Soman
- Maya Weglarz
- Caroline Wieben
- Dr. Hart along with Mr. Newcamp conveyed that 8 schools and over 60 cars competed at Kingwood School in the Electric Vehicle Challenge, with students from Readington Middle School doing exceptionally well in the competition.
  - Readington Middle School student placing in the top 10
    - Ryan Blumenberg
    - Paul Daquisto
    - James Fearon
    - Sam Cohen
    - Kaleb Kliemisch
  - Readington Middle School students winning 1<sup>st</sup> place
    - Madyson Pekarsky
    - Claire Pietrangelo
- Dr. Hart highlighted the 8th Grade Award ceremony held at Readington Middle School.
- Dr. Hart enthusiastically celebrated the Readington Township Board of Education and Readington Township Education Association (RTEA) reaching a new 5-year agreement. The RTEA has voted in favor of the new contract already, so it is on the agenda to approve this evening from the board perspective. Dr. Hart thanked everyone who participated in negotiations.

### III. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- A resident and staff member, thanked the board for their hard work to achieve a fair agreement between the RTEA and Board.
- A resident and staff member, thanked the Board for creating a fiscally responsible budget, a strong raise, and being cognizant of the taxpayers in the new RTEA and Board agreement.

### IV. CORRESPONDENCE

- Email J.F. - Public Comment

### V. BOARD ACTION

#### A. APPROVAL OF ADMINISTRATIVE REPORTS

- |      |   |                                       |                                       |
|------|---|---------------------------------------|---------------------------------------|
| 1.   | Motion to adopt 1.01 - 1.03<br><b>Motion: Mrs. Fiore</b>  | <b>2<sup>nd</sup>: Mrs. Podgorski</b> | <b>Roll Call Vote: Carried: 7 Yes</b> |
| 1.01 | Enrollment and Drill Reports May 2023.<br>(Attachment 1.01)   |                                       |                                       |
| 1.02 | ARP Safe Return Plan - Updated<br>(Attachment 1.02)   |                                       |                                       |
| 1.03 | Motion to approve Bus Evacuation Drills for all Readington Township Schools for the 2022-2023 school year.<br>(Attachment 1.03) |                                       |                                       |

#### B. APPROVAL OF MINUTES

- |      |  |                                      |                                      |
|------|--|--------------------------------------|--------------------------------------|
| 2.   | Motion to adopt 2.01 - 2.02<br><b>Motion: Mrs. Fiore</b>     | <b>2<sup>nd</sup>: Dr. Cerciello</b> | <b>Roll Call Vote: Carried 7 Yes</b> |
| 2.01 | Motion to approve the Meeting Minutes May 9, 2023.           |                                      |                                      |
| 2.02 | Motion to approve the Executive Session Minutes May 9, 2023. |                                      |                                      |

#### C. FINANCE/FACILITIES

**Committee Report:** Dr. Cerciello provided minutes of the meeting held on May 25, 2023.

- |    |                             |
|----|-----------------------------|
| 3. | Motion to adopt 3.01 - 3.26 |
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**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Ryan**

**Roll Call Vote: Carried 7 Yes**

- 3.01 Motion to approve the **Bill List** for the period from **May 11, 2023 through June 14, 2023** for a total amount of **\$3,399,806.66.**  
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule June 13, 2023** for a total amount of **\$2,286.28.**  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **April 2023** for a total amount of **\$2,198,125.43.**  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for April 1, 2023 through April 30, 2023.**  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for April 1, 2023 through April 30, 2023.**  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of April 30, 2023 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2023.  
(Attachment 3.06-3.06a)

- 3.07 Motion to authorize the following signatures on 2023 - 2024 accounts maintained by the Board of Education:

ACCOUNT	STAFF MEMBER
General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary, or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Reimbursement Account	President or Vice President, Board Secretary or Assistant Board Secretary (any 1)

(flexible spending reimbursement)	
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)

3.08 Motion to approve the following appointments for the 2023 - 2024 school year as part of their regular job duties:

TITLE	STAFF MEMBER
Affirmative Action Officer(s)	Staci Beegle/Jonathan Moss Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Paul Smith (HBS)
Anti-Bullying Specialist	Christine Crielly (RMS)
Anti-Bullying Specialist	Bradley Klippel (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Keri Morabito (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Staci Beegle
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Staci Beegle

Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Treasurer of School Monies	Ray Egbert
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Sherry Krial and Donald Race
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Staci Beegle
District Child Welfare Liaison	Staci Beegle
Liaison to Law Enforcement	Jonathan Hart
Title IX Coordinator	Staci Beegle

3.09 Motion to authorize maintaining the following 2023 - 2024 petty cash accounts in accordance with policy 6620:

ACCOUNT TITLE	BALANCE	EXPENDITURE LIMIT
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

3.10 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2023 - 2024.

3.11 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2023 - 2024 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.

- 3.12 Motion to authorize the Business Administrator with approval of the Superintendent to make 2023 - 2024 account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.13 Motion to authorize the Business Administrator, with the approval from the Finance Committee, to approve change orders for RMS partial roof replacement and HVAC, HBS, WHS and TBS bathroom additions, TBS boiler project, and district wide phone system backend enhancements after the June 13, 2023 board meeting through its September 12, 2023 board meeting to be subsequently ratified by the Readington Township Board of Education at board meetings of July 18, and August 22, or September 12, 2023.
- 3.14 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2023-2024:

**WHEREAS**, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

**WHEREAS**, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Val be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

**READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS**

CONTRACT	FIRM	2023 - 2024
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	Bedard, Kurowicki & Co	\$220.00/hr Principal
		\$145.00 -160.00/hr Manager
		\$135.00/hr Senior
		\$90.00-110.00/hr Staff Accountant
		\$85.00/hr Paraprofessional/ Administrator
Architect	Settembrino Architects	\$150.00/hr Principal

		\$145.00/hr Project Manager
		\$145.00/hr Senior Project Manager
		\$140.00/hr Architect
		\$125.00/hr Construction Administrator
		\$135.00/hr Interior Designer
		\$125.00/hr Architectural Designer
		\$90.00/hr Administrative Support
		\$110.00/hr Technical Consultant
		\$95.00/hr Accounting Department
Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation
		\$1,000.00 Successful Referendum Election Documentation
		Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00
		Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00
		Lease Purchase Financing 5,000.00 plus \$1.10 per Thousand Principal
		Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal
		Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00
		Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00

		ESIP: \$7,500.00-\$10,000.00
		5 Yr Lease Purchase \$2,500.00
		Hourly Rate \$150.00 Continuing Disclosure Services \$1,350.00
Policy Management	Strauss Esmay	\$4,965.00

- 3.15 Motion to acknowledge a report of awarded 2023 - 2024 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.  
(Attachment 3.15)
- 3.16 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2023 - 2024:  
**WHEREAS**, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and  
**WHEREAS**, the goods and services are of a proprietary nature,  
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.  
(Attachment 3.16)
- 3.17 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2023 - 2024 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.
- 3.18 Motion to approve the appointment of Brown and Brown Advisors for the 2023 - 2024 school year for employee benefit programs (medical and dental) as an extraordinary unspecifiable service.
- 3.19 Motion to approve the attached list of educational/medical professional services providers with 2023 - 2024 rates as listed.  
(Attachment 3.19)
- 3.20 Motion to approve professional services and rates from Hunterdon County ESC for the 2023 - 2024 school year.  
(Attachment 3.20)
- 3.21 Motion to renew HorizonMyWay/Further as the third party administrator for the 2023 - 2024 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a \$3,050.00 maximum contribution for Medical Flexible Spending and a \$5,000.00 maximum contribution for Dependent Care.
- 3.22 Motion to approve the following resolution:  
**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and  
**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2023:

Capital Reserve not to exceed \$1,900,000.00  
 Maintenance Reserve not to exceed \$600,000.00  
 Emergency Reserve not to exceed \$150,000.00

3.23 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2023 - June 30, 2024 for a fee of \$1,680.00 and separately SACT at no cost.

3.24 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property: **WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached. (Attachment 3.24)

3.25 Motion to approve a legal settlement agreement regarding student # S-145 in the amount of \$2,500.00.

3.26 Motion to approve a shared services agreement between Readington Township Board of Education and Central to Jersey Program for the Recruitment of Diverse Educators Consortium for the 2023 - 2024 school year for a fee of \$300.00.

**D. EDUCATION/TECHNOLOGY**

Committee Report: Mrs. Fiore provided minutes of the meeting held on June 1, 2023.

4. Motion to adopt 4.01 - 4.07

**Motion: Mrs. Fiore** **2<sup>nd</sup>: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes**

4.01 Motion to approve Divonna Stebick to run professional development workshops related to teacher inquiry and data inquiry at the middle school to support student learning for the 2023-2024 school year, payment not to exceed \$12,000 total. This consultant will be paid \$9,000 using the ESSER/ARP grant.

4.02 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/ COOPERATING TEACHER	EFFECTIVE DATES
Andrew Gapas	Rutgers University/Student Teaching	Three Bridges School/ Jaime Kindervatter	September - December 2023

4.03 Motion to adopt the following field trips for the Summer 2023 ESY Program:

GROUP	FIELD TRIP	LOCATION	COST TO PARENT
Life Skills	Aldi	Flemington NJ	- 0 -
Life Skills	Bread & Culture	Flemington NJ	- 0 -
Life Skills	Sorella's and Rita's	Whitehouse Station NJ	- 0 -
Life Skills	Char Burger and Creamery	Bridgewater NJ	- 0 -
Life Skills	Hillsborough Cinemas	Hillsborough NJ	- 0 -
Life Skills	Polar Cub	Whitehouse Station NJ	- 0 -

4.04 Motion to approve Teacher of the Deaf Services for Student, S-181 from Summit Speech School from April 2023 - June 2023, not to exceed \$585.00.

4.05 Motion to approve the Comprehensive Equity Plan.  
(Attachment 4.05)

4.06 Motion to ratify and approve Home Instruction for Student H-202113, from May 25, 2023 through June 21, 2023 for 5 hours per week.

4.07 Motion to accept the Articulation Agreement between The College of New Jersey and the Readington Township Board of Education.  
(Attachment 4.07)

**E. PERSONNEL**

**Committee Report:** Mrs. Podgorski provided minutes of the meeting held on May 17, 2023.

5. Motion to adopt 5.01 - 5.38

**Motion : Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 7 Yes**

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Erin Buttgerreit	LTS Teacher/LA (RMS) 20-01-D2/aez	Substitute rate for the first 20 consecutive days, \$63,680.00 MA Step 1-2 (1) per diem rate thereafter (prorated)	09/01/2023 - 12/01/2023
Lenora Iglesias	Teacher/Art (WHS) 20-04-D2/bbx	\$65,495 BA+15 Step 9	09/01/2023 - 06/30/2024
Christina Kocsi	.5 Teacher/Preschool (TBS) 20-03-D2/azc .5 Teacher/Special Ed. (TBS) 20-03-D2/ayz	\$73,125.00 MA Step 11-12 (12)	09/01/2023 - 06/30/2024
Diana Cirianni	Part Time (.69) Confidential Secretary/Curriculum (BOE) New Position	\$34,500 Unaligned	07/01/2023 - 06/30/2024

Jacqueline Ganguzza	Teacher/Grade 5 (HBS) 20-02-D2/abw	\$63,680.00 MA Step 1-2 (1)	09/01/2023 - 06/30/2024
Kristen Doyle	Secretary/Principal (TBS) 50-03-D4/anb	\$47,140.00 Secretary Step 7	07/01/2023 - 06/30/2024
Caroline Petrusky	Teacher/Special Education (HBS) 20-02-D2/aly	\$63,680.00 MA Step 1-2 (1)	09/01/2023 - 06/30/2024
Keri Morabito	School Counselor (WHS) 20-04-D2/ajk	\$65,399.00 MA SC Step 1-2 (1)	09/01/2023 - 06/30/2024

5.02 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2023 - 2024 school year.  
(Attachment 5.02)

5.03 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Erin Buttgereit	Substitute Teacher/Aide

5.04 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2023 through August 31, 2023, not to exceed \$8,640.00:

TEACHER/STAFF MEMBER	WEEKS/HOURS	MAXIMUM SUMMER HOURS	RATE/HOUR
José Fernandez	10 Weeks 32 Hours/Week	500	\$20.00
Betsy Freeman	10 Weeks 32 Hours/Week	500	\$18.00
Jennifer Heppner	10 Weeks 32 Hours/Week	500	\$17.00

5.05 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2023 - 2024 school year:

NAME	CHANGE	POSITION	LOCATION
Kristen Halozan	Transfer From:	20-03-D2/axx 20-04-D2/axy	.6 TBS Teacher/Art .4 WHS Teacher/Art
	To:	20-03-D2/axy	(Full Time) TBS Teacher/Art
Mary Coyle	Transfer From:	20-04-D2/axv 20-04-D2/axw	.8 HBS Teacher/Art .2 WHS Teacher/Art
	To:	20-04-D2/axv	(Full Time) HBS Teacher/Art

Angela Hendricks	Transfer From:	20-01-D2/afb	RMS Grade 6 Teacher/LA
	To:	20-01-D2/aey	RMS Grade 7 Teacher/LA
Zelia Lopes-Shreiber	Transfer From:	20-05-D2/aaq	TBS Behaviorist
	To:	10-05-D2/bbi	WHS Behaviorist
Jennifer Prior	Transfer From:	10-05-D2/bbi	WHS Behaviorist
	To:	20-05-D2/aaq	TBS Behaviorist
Paul Smith	Transfer From:	20-044-D2/ajk	WHS School Counselor
	To:	20-02-D2/aji	HBS School Counselor
Jennifer Rourke	Transfer From:	20-02-D2/bbt	HBS .28 Teacher/Special Ed HBS .72 Aide/Special Ed
	To:	30-02-D3/aky	.69 HBS/RMS Teacher/General Education - Wilson Certified
Matthew Lonschein	Transfer From:	15-05-P5/ayf	Database/SIS Administrator
	To:	15-05-P5/ayf	Data Manager
	Create	20-04-D2/bbx	WHS Teacher/Art
	Delete	20-04-D2/axw	.2 WHS Teacher/Art
	Delete	20-04-D2/axy	.4 WHS Teacher/Art
	Delete	15-05-D3/avn	BOE Computer Technician
	Delete	15-05-D3/awm	BOE Network Database Support Technician
	Delete	20-01-D2/bam	RMS .4 Teacher/Music
	Delete	20-01-D2/bah	RMS .5 Aide/Special Ed
	Delete	20-01-D2/bax	RMS .5 Teacher/Special Ed
	Delete	20-03-D2/bbf	TBS Teacher/Intervention
	Delete	40-05-D3/avi	BOE Energy Coordinator

5.06 Motion to approve payment to the following staff members for the 2023 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates not to exceed the maximum number of days:

STAFF MEMBER	POSITION	MAXIMUM SUMMER HOURS/DAYS
Nicole Maraventano	Literacy Coach	5 days
Jodi Rehrig	Math Coach	5 days
Carey-Anne Hendershot	Math Coach	2 days

- 5.07 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 13, 2023 board meeting through its September 12, 2023 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 18, and August 22, or September 12, 2023.
- 5.08 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2023 - 2024 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.09 Motion to approve the attached list of Readington and Branchburg bus drivers for the 2023 Extended School Year Program, Monday through Thursday at their contracted salary, from July 5, 2023 through August 3, 2023, not to exceed 19 hours per week.  
(Attachment 5.09)
- 5.10 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2023 - 2024 school year at a stipend per RTEA contract.
- 5.11 Motion to approve the following Team Leaders for the 2023 - 2024 school year at their contractual rate:

SCHOOL/GRADE	TEAM LEADER
HBS/4 <sup>th</sup> Grade	Jennifer Higdon
HBS/5 <sup>th</sup> Grade	Tricia Noonan
RMS/6 <sup>th</sup> Grade	Lisa Moor & Meagan-Ashley Sarao
RMS/7 <sup>th</sup> Grade	Cheryl Bellew & Carey-Ann Hendershot
RMS/8 <sup>th</sup> Grade	Will Daly & Lauren Greenberg
RMS/Encore	Lora Petersen
RMS/Special Education	Marybeth Schwarz

- 5.12 Motion to approve the Special Education Teachers listed on the attachment to teach the district's Extended School Year Program during the summer of 2023 at their summer rate, not to exceed their allotted hours/days.  
(Attachment 5.12)
- 5.13 Motion to approve the Paraprofessionals listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2023 at their summer hourly rate, not to exceed the allotted hours/days.  
(Attachment 5.13)
- 5.14 Motion to approve Kristen Fabriczi, Amy Langston, Denise Cathro, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program not to exceed 5 hours per day for 18 days from July 5, 2023 to August 3, 2023 at the rate of \$70/hour.
- 5.15 Motion to approve Kristen Fabriczi, Amy Langston, Denise Cathro, Beth Luque, district Speech and Language Specialists, to conduct speech and language evaluations between July 1 - August 31, 2023, at their summer hourly rate, not to exceed \$2,000.00 collectively.
- 5.16 Motion to approve Kristen Fabriczi, Amy Langston, Denise Cathro, Beth Luque, district Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 - August 31, 2023 at their summer hourly rate, not to exceed \$2,000.00 collectively.
- 5.17 Motion to approve all special education and general education teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1 - August 31, 2023 at their contractual rate, not to exceed 30 hours collectively.

- 5.18 Motion to approve Jill Komosinski, Nurse and Maureen Sjonell, School Nurse, to work during the summer to complete fall sports physicals at their summer hourly rate for a collective total not to exceed 60 hours.
- 5.19 Motion to approve Jill Komosinski, Nurse and Maureen Sjonell, School Nurse, to attend community based instruction, field trips and health office coverage during ESY, at their hourly summer rate, not to exceed 30 hours collectively.
- 5.20 Motion to approve Stephanie Armstrong, School Nurse, to work during ESY, not to exceed 4.5 hours per day for 18 days, at her summer hourly rate.
- 5.21 Motion to approve Lori Gabrielsen and Dawn LoCalio, to review student records, conduct evaluations on new ESL students at their contractual rate not to exceed 20 hours collectively.
- 5.22 Motion to approve Kelli Marella and Carrie DeStefano to provide OT/PT services and conduct evaluation, during ESY, not to exceed \$4,500.00 for Kelli Marella and \$3,000.00 for Carrie Destefano.
- 5.23 Motion to approve General Education Teachers, Special Education Teachers, and Paraprofessionals to substitute for the summer ESY program, at the substitute rate, not to exceed \$15,000.00.
- 5.24 Motion to approve Jennifer Rourke to provide Wilson Language Program during ESY at her summer hourly rate, not to exceed 20 hours.
- 5.25 Motion to approve Denise Hawkins to receive compensation for the 2022-2023 school year for providing student S-084 before and after school support, not to exceed 45 hours at her hourly rate.
- 5.26 Motion to accept the Superintendent's recommendation and approve the attached list of staff for curriculum writing/development effective July 1 - August 31, 2023.  
(Attachment 5.26)
- 5.27 Motion to approve Katie Lynch as the nurse for the 2023 Summer Enrichment Program for August 7-10, 2023, at her hourly rate not to exceed 22 hours.
- 5.28 Motion to accept the Superintendent's recommendation and approve the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Jeannie Stepner	Secretary/CST (BOE) 50-05-D4/amv	12/31/2023

- 5.29 Motion to accept the Superintendent's recommendation to approve the following certificated staff members for Math Tutoring Instruction for four (4) weeks during the summer of 2023, at their contractual rate not to exceed \$3,000.00 total. This program is funded through the ESSER III/ARP Grant.

Gargi Adhikari
Denise Birmingham
Kristi Dauernheim
Denise Duncan
Kristen Frohn
Elizabeth Lewis
Colleen Ogden

- 5.30 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2023 Summer Teacher Academy sessions.  
(Attachment 5.30)

5.31 Motion to accept the following resolution:

**WHEREAS**, the Readington Township Board of Education (hereinafter referred to as the "Board") and the Readington Township Education Association (hereinafter referred to as "RTEA") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") effective July 1, 2023 through June 30, 2028; and

**WHEREAS**, the RTEA has, by a majority vote of its membership, ratified the CNA.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby ratifies and approves of the terms of the CNA effective July 1, 2023 through June 30, 2028, which is attached to this Resolution and made a part hereof; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the RTEA.

(Attachment 5.31)

5.32 Motion to accept the Superintendent's recommendation and appoint **tenured certificated staff members** for the 2023-2024 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.32)

5.33 Motion to accept the Superintendent's recommendation and appoint **non-tenured certificated staff members** for the 2023-2024 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.33)

5.34 Motion to accept the Superintendent's recommendation and appoint **paraprofessionals** with final appointments pending assignments as required through student Individual Education Plans for the 2023-2024 school year and in accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.34)

5.35 Motion to accept the Superintendent's recommendation and appoint **secretaries** for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.35)

5.36 Motion to accept the Superintendent's recommendation and appoint **clerical aides** for the 2023-2024 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.36)

5.37 Motion to accept the Superintendent's recommendation and appoint **custodians** for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.37)

5.38 Motion to accept the Superintendent's recommendation and revise and approve the following job description:  
(Attachment 5.38)

- 5029 - Data Manager

Mr. Peach arrived at 7:50 p.m.

## F. COMMUNICATION

**Committee Report:** Mrs. Wolf provided minutes of the meeting June 8, 2023.

6. Motion to adopt 6.01 - 6.03

**Motion: Mrs. Wolf**

**2<sup>nd</sup>: Mrs. Fiore**

**Roll Call Vote: Carried 8 Yes**

- 6.01 Motion to accept the Superintendent's recommendation and approve the following bylaw and policies for second reading:  
(Attachment 6.01)
- Bylaw 0144 - Board Member Orientation and Training
  - Policy 2520 - Instructional Supplies
  - Policy 3217 - Use of Corporal Punishment
  - Policy 4217 - Use of Corporal Punishment
- 6.02 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:  
(Attachment 6.02)
- Policy 6112 - Reimbursement of Federal and other Grant Expenditures
  - Policy 6115.04 - Federal Funds - Duplication of Benefits
  - Policy 6311 - Contracts for Goods or Services Funded by Federal Grants
  - Policy 9140 - Citizens Advisory Committees
- 6.03 Motion to accept the Superintendent's recommendation and abolish the following policy:
- Policy 9100 - Public Relations

The board held a discussion on Policy 9130 and the protocols surrounding challenges to books in the school library. Mrs. Wolf and other Policy Committee members shared information on the lack of consensus on this matter in recent policy committee meetings. Changes made to Regulation 9130 were also provided, which do not require board approval as administrative in nature. Board members and Dr. Hart shared their thoughts on the policy and process. A motion was made with a 2nd to send the matter back to Policy Committee.

Motion to send Policy 9130 back to the Policy Committee for amendment to allow for the acceptance or rejection of the final committee report on challenged material governed under Policy 9130.

Motion: Mrs. Wolf 2nd: Mrs. Ryan Roll Call Vote: Not Carried 3 Yes, 5 No

## **VI. UNFINISHED BUSINESS**

- The board discussed having Judith Wilson, consultant, join on the September 12, 2023 board meeting at 6:00 p.m. rather than 7:00 p.m. start for a board retreat with a survey and retreat documents being shared. Then if Gwen Thorton, NJSBA consultant, is needed for goals separately, she will attend on the October 17, 2023 board meeting to review..

## **VII. NEW BUSINESS FROM BOARD**

- Mrs. Bettermann provided minutes of the Green Committee meeting held on June 7, 2023.
- Mrs. Bettermann shared the June 15<sup>th</sup> proposal deadline for NJSBA Convention in October, indicating she is preparing a proposal on behalf of the board.
- Mrs. Bettermann provided some information on the Summer Spectacular hosted by the Township of Readington on June 25, 2023 at Summer Road Park.

## **VIII. OPEN TO THE PUBLIC**

- A resident had comments about book selection policy and voting by committee and the Board of Education indicating the board is violating Library Bill of Rights.
- A resident had questions about policy 3217 and 4217 on corporal punishment.
- Dr. Hart provided responses to the comments and questions from the public. Regarding the book challenge and committee report, Dr. Hart indicated the district does not believe it is violating the Library Bill of Rights and professional judgment by certificated staff members to help children in the schools is being appropriately handled, detailing protocols currently in place. Further thoughts on the protocols and committee were also shared. Dr. Hart also highlighted the importance of partnerships with parents and guardians as being critical while adhering to district policies in helping students be successful while in the schools. For policies on corporal punishment, the amendments were to align to other policies governing restraint and seclusion and to better conform with the law, as recommended by our consultants, Strauss Esmay.

**IX. EXECUTIVE SESSION - 8:55 P.M.**

**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 8 Yes**

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB and the Superintendent's evaluation for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances

**X. RETURN TO PUBLIC SESSION - 9:43 P.M.**

**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 8 Yes**

**XI. ADJOURNMENT - 9:43 P.M.**

**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 8 Yes**

Respectfully submitted,

Jason M. Bohm  
Business Administrator/Board Secretary

Carol Hample  
President, Board of Education