

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
September 10, 2019

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon call the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Ray Egbert, Carol Hample, Robyn Mikaelian, Andrew Saunders, Thomas Wallace, Eric Zwerling, Anna Shinn, Laura Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Jared Beatrice

Flag Salute

Superintendent's Report

- Dr. Hart welcomed everyone back for the 2019-2020 school year! Dr. Hart highlighted a largely successful start the school year with some minor issues with transportation due to Main Street construction. There was some great training before students returned, and there is a positive atmosphere and smooth start overall.
- Gwen Thornton, NJSBA Representative, reviewed the 2018-19 district and board goals, and compiled draft board goals for the 2019-20 school year following dialogue with board members and administration. The board separately wanted to progress with district goals provided by Dr. Hart. Proposed goals will be fine-tuned and presented on the September 24, 2019 board meeting for approval.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

Thomas Wallace left the meeting at 7:30 p.m.

CORRESPONDENCE

- None

ADMINISTRATIVE REPORTS

- None

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 5 Yes
(Mrs. Hample and Mr. Zwerling abstained)

2.01 Motion to approve the Meeting Minutes August 27, 2019.

2.02 Motion to approve the Executive Session Minutes August 27, 2019.

FINANCE/FACILITIES

Committee Report - None

Motion to adopt 3.01 - 3.03

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 7 Yes
(Mr. Zwerling abstained 3.02)

3.01 Motion to approve the **Bill List** for the period from **August 29, 2019** through **September 11, 2019** for a total amount of **\$364,386.32**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule as of September 10, 2019** for a Total amount of **\$1,367.70**.
(Attachment 3.02)

3.03 Motion to approve the addendum to the shared services agreement between Branchburg Township and Readington Township Board of Education.
(Attachment 3.03)

EDUCATION/TECHNOLOGY

Committee Report - None

Motion to adopt 4.01 - 4.03

Motion: Mrs. Shinn Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

- 4.01 Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2019-2020 school year, for Three Bridges, Whitehouse, Holland Brook, and Readington Middle Schools.
- 4.02 Motion to ratify and approve a home instruction for student H-187 not to exceed 10 hours per week effective September 5, 2019 through November 5, 2019.
- 4.03 Motion to ratify and approve home instruction for student H-181 not to exceed 10 hours per week for the 2019-2020 school year.

PERSONNEL

Committee Report - None

Motion to adopt 5.01 - 5.16

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 7 Yes

- 5.01 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teachers/Aides/Nurse/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

| NAME | POSITION |
|---------------|-------------------------|
| Stacy Schiff | Substitute Teacher/Aide |
| Stephen Thyne | Substitute Teacher/Aide |
| John Casey | Substitute Teacher/Aide |

- 5.02 Motion to accept the Superintendent’s recommendation and approve the following position control changes and designated transfers for the 2019-2020 school year:

| NAME | CHANGE | POSITION | LOCATION |
|----------------------|-----------------------|------------------------------|--|
| Beth Heiart Hanrahan | Transfer From: To: | 30-03-D3/awg 30-03-D3/bah | (TBS) PT Aide/Spec. Ed. (TBS) FT Aide/Spec. Ed. |

5.03 Motion to amend motion 5.07 from the July 23, 2019 agenda to the following position control change for the 2019-2020 school year:

| NAME | CHANGE | POSITION | LOCATION | SALARY |
|-------------|---------------------------|----------------------------------|---|--|
| Krista Gras | Transfer From: To: | 20-03-D2/aru 20-03-D2/ayk | (TBS) Leave Replacement Teacher/Grade 3 (TBS) Teacher/Grade 1 | \$55,370 BA Step 1 \$64,390 MA Step 7-8 (7) |

5.04 Motion to accept the Superintendent's recommendation and ratify the following appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|-----------------|--|-------------------------------|----------------------------|
| Rebecca Coburn | Aide/Special Education (RMS) 30-01-D3/aly | \$21.58/hr. Aide C Step 10 | 09/01/2019 - 06/30/2020 |
| Katie Lynch | Nurse (WHS) 20-02-D2/ayy | \$60,390 BA Step 7-8 (7) | 09/01/2019 - 06/30/2020 |
| Sandra Drew | PT Aide/Special Education (TBS) 30-03-D3/awg | \$18.11/hr. Aide NC Step 5 | 09/05/2019 - 06/30/2020 |
| Daniel Kimple | Aide/Special Education (RMS) 30-01-D3/awy | \$17.29/hr. Aide NC Step 1 | 09/05/2019 - 06/30/2020 |
| Joyce Field | Aide/Special Education (TBS) 30-03-D3/avh | \$18.11/hr. Aide NC Step 5 | 09/01/2019 - 06/30/2020 |
| Jessica Weiss | Aide/Special Education (WHS) 30-04-D3/akx | \$19.69/hr. Aide C Step 3 | 09/01/2019 - 06/30/2020 |
| Annette Dambach | Aide/Special Education (TBS) 30-03-D3/azd | \$17.29/hr. Aide NC Step 1 | 09/01/2019 - 06/30/2020 |

5.05 Motion to accept and ratify the following resignations:

| NAME | POSITION | EFFECTIVE DATE |
|----------------|---|-----------------------|
| Denise Pascale | Aide/Special Education (RMS) 30-01-D3/awy | August 26, 2019 |
| Rachel Frick | Aide/Special Education (TBS) 30-03-D3/avh | August 27, 2019 |

5.06 Motion to amend motion 5.06 from July 23, 2019 agenda and change Deborah Nazzaro's resignation effective date from September 16, 2019 to September 13, 2019.

5.07 Motion to approve the Paraprofessional hours for the 2019-2020 school year.
(Attachment 5.07)

5.08 Motion to approve the Bus Driver hours for the 2019-2020 school year.
(Attachment 5.08)

5.09 Motion to approve Ann Reiche as a Special Education Chaperone for Boys Soccer, at her contractual rate, not to exceed \$750.00.

5.10 Motion to approve Denise Hawkins, Nancy Hill, and Shaina Mirsky as Special Education Chaperones for Track, at their contractual rate, not to exceed \$1,750.00 each.

5.11 Motion to accept the Superintendent's recommendation and ratify the following additional teachers to participate in the 2019 Summer Teacher Academy Program.

| TEACHER | SCHOOL | SESSION | AMOUNT |
|------------------|---------------|---|---------------|
| Maryann Reilly | WHS | Mentor/Buddy Teacher Leadership Academy | \$50.00 |
| Deanna Schwaiger | WHS | Mentor/Buddy Teacher Leadership Academy | \$50.00 |
| Stacey Skene | RMS | Mentor/Buddy Teacher Leadership Academy | \$50.00 |
| Maria Winter | HBS | Mentor/Buddy Teacher Leadership Academy | \$50.00 |

- 5.12 Motion to amend motion 5.16 from the July 23, 2019 agenda to remove Denise Birmingham as the club advisor for School Musical Stage Manager and approve Jennifer Barbera as the club advisor for School Musical Stage Manager at a stipend of \$912.19.
- 5.13 Motion to approve Anne Middleton to provide home instruction for student H-181 for 10 hours per week at a rate of \$30.00 per hour for the 2019-2020 school year.
- 5.14 Motion to approve Jen Heller and Allison Canonico as substitutes for home instruction for student H-181 at a rate of \$30.00 per hour for the 2019-2020 school year.
- 5.15 Motion to ratify and approve Ann Roarty to provide home instruction for student H-187 for 10 hours per week at a rate of \$30.00 per hour beginning September 5, 2019 through November 5, 2019.
- 5.16 Motion to approve the Superintendent's Merit Goals for the 2019-2020 school year pursuant to N.J.A.C .6A:23A-31 as follows and submit to the county Superintendent:

Qualitative 1: Strategic Planning Process & Engagement

Qualitative 2: Teacher Inquiry Professional Learning

Quantitative 1: Parent/Community Outreach

Quantitative 2: Middle School Climate/Culture and Discipline Practices

COMMUNICATION

Committee Report - None

UNFINISHED BUSINESS

- NJSBA Convention - Laura Simon highlighted the upcoming housing and registration deadline for the October conference
- September 24th Green Ribbon Ceremony – Don Race, Facilities Manager, and Eric Zwerling, board member, shall be attending on behalf of the board

NEW BUSINESS FROM BOARD

- None

OPEN TO THE PUBLIC

- None

ADJOURNMENT

Motion to Adjourn at 7:37 p.m.

Motion: Mrs. Shinn

Second: Mr. Egbert

Roll Call Vote: Carried 7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
Board President**